



## Arts Act Grant 2017

### Guidelines for assistance under the Arts Act Grant Scheme 2017

***This grant scheme is intended to assist organisations in stimulating public interest in the arts, promoting the knowledge, appreciation and practice of the arts or in improving standards in the arts in the county.***

- Funding under the Arts Act will be allocated to assist the development of the arts in the County.
- The “arts” means any creative or interpretative expression (whether traditional or contemporary) in whatever form, and includes, in particular, visual arts, theatre, literature, music, dance, opera, film, circus and architecture, and includes any medium when used for those purposes.
- Assistance will be given only in respect of a project or event which when held would, in the opinion of the Council, stimulate public interest in the arts, provide knowledge, appreciation and practice of the arts, or improve the standard of the arts.
- Assistance shall be given only in respect of an arts project or event which takes place in the Tipperary administrative area or that has a specific significance to the Tipperary administrative area.
- Groups and organisations seeking assistance under this grant scheme must be based in the Tipperary administrative area. (Only one application per group/organisation).
- Details of the project or event for which funding is sought must be supplied as fully as possible.
- The 2017 Grant Scheme applies to events/projects which take place in the 2017 calendar year e.g: January – December 2017.
- Grants are only payable to non-profit making groups/organizations.
- Grants will only be paid after the project or event has taken place and on receipt of a report on the project/event to include attendance figures and the submission of relevant accounts signed by two members of the organising committee including receipts to the value of the grant total.
- It is the responsibility of successful applicants to ensure that information to claim grant funding is forwarded to the arts office as soon as possible after the completion of the project/event and no later than 8 weeks after the completion of the event (for events taking place up to 30 September) and by 1 December 2017 for projects taking place after 30 Sept.
- Successful applicants will be required to acknowledge the assistance of Tipperary County Council in any promotional material relating to the project/event. Proof of acknowledgement of assistance must be supplied when requesting payment of the grant. A copy of our logo is available on request from the Arts Office.
- Where a grant is allocated to support a particular event or project; Tipperary County Council will not be responsible for the insurance of that event or project. Tipperary County Council recommends that event and project organisers ensure that adequate insurance is in place prior to the commencement of any event or project.
- Professional Artists must be used by groups who intend to work with an artist and Artists CV ***must*** be included with application.

### Types of Projects which are not eligible under the scheme:

- Historical Books are not eligible for the above scheme.
- Fundraising/ Charity events or events that are primarily competitive in nature are not eligible for assistance under the Arts Act Grant Scheme.
- On-going costs for Art/Music Classes or end of term exhibitions/concerts are not eligible, however if a group wishes to apply in respect of a specific project/event or training/ masterclass (outside of the groups normal activities) this will be considered on a project/training proposal basis.
- School shows/productions are not eligible for the above scheme.
- Individual artists are not eligible to apply under this scheme, please refer to Tipperary Artist Awards 2017.
- The scheme will not provide assistance for ongoing revenue costs or assistance to cover loans/deficits of any groups/organizations.
- Tipperary County Council will not fund uniforms, commemorative events, publishing, community publishing projects, heritage or oral history community projects, equipment or any kind of capital costs under this scheme.
- Owing to the large number of applicants expected, it will not be possible to make an award to all eligible applicants. Eligibility and compliance with these guidelines do not guarantee receipt of an award.

**Closing Date: 4.00pm on Friday, 3<sup>rd</sup> March, 2017**

## Arts Act Grant Scheme 2017

### Claiming of your Grant – Please note dates:

If you are allocated funding for your project/event, we require that all documentation to claim funding is received by the Arts Office as soon as possible after the completion of the project/event and no later than 8 weeks after the completion of the event (for events taking place up to 30 September). There will be a final cut off date of **1<sup>st</sup> December** for receipt of claim where the activity for which funding was allocated takes place between 1 October and 31<sup>st</sup> December. The later date is to allow a group to get payments made and receipts issued where the event takes place after 1<sup>st</sup> October. These dates will be strictly adhered to. If information is not received by the Arts Office by the closing dates above, funding will be lost and grants re-allocated.

### Acknowledgment of funding:

Successful applicants will be required to acknowledge the assistance of Tipperary County Council in any promotional material relating to the project/event. A copy of Tipperary County Council's Logo is available from the Arts Office on request. Proof of acknowledgement of assistance must be supplied when requesting payment of the grant. Groups should include Tipperary County Council's logo in a brochure/programme accompanying the event or should at minimum acknowledge grant as follows **"Supported by Tipperary County Council under the Arts Act Grant Scheme 2017"** in a publication or promotional material.

### Payment of Grant:

Successful applicants will receive payment by means of Electronic Funds Transfer. Please ensure that your group/organisation has a Bank Account into which grant payment can be made. Successful groups/organisations must supply the Arts Office with correct Organisation name and contact address at the time of application.

**Groups must be registered with the Public Participation Network (PPN) in order to receive funding from Tipperary County Council.** Funds may not be drawn down until the group has registered.

Registration with the PPN is free and the registration can be done online or by completion of an application form.

Further information and application form is available at the following link <http://www.tipperarycoco.ie/community-and-economic-development/tipperary-public-participation-network>

### Allocation of funding under this scheme and re-allocation of funding in the event of a grant not being taken up:

On receipt of applications to this scheme, recommendations are made to the Council on the allocation of the budget available for the scheme in any given year. The budget is fully allocated each year.

In the event that a project/event does not go ahead for any reason, funding may become available during the year.

*In the event of funding becoming available during the year under this scheme:* If the Arts Office receives requests for funding which are eligible under this scheme (after the closing date) requests will be kept on file and in the event of funding becoming available through the non-take up of a grant allocated, applicants on file will be considered for funding and recommendations will be made to the Council for re-allocation of funding (usually at December meeting).

***Please return completed application marked "Arts Act Grant Scheme 2017" to:  
Angela Sheehan, Community & Economic Department (Arts), Tipperary County Council,  
Ballinarrane House, Cahir Road, Clonmel, Co. Tipperary.***

**Closing Date: 4.00pm on Friday, 3<sup>rd</sup> March, 2017**

**Late Applications cannot be accepted.**