



Comhairle Contae Thiobraid Árann
Tipperary County Council

Waste Management (Food Waste) Regulations, 2009

S.I. 508 of 2009

Trade Show, Exhibition, or, Event

Food Waste Management Plan (FWMP)

in accordance with Regulations 10 and 11

Note: This Plan is to be submitted to Tipperary County Council's Environment Section at least 30 days prior to the commencement of the Trade Show, Exhibition, or, Event Concerned.

Note: Within 28 days of the conclusion of the Trade Show, Exhibition or, as appropriate Event Concerned the organiser shall submit a Food Waste Management Implementaiton Report.

Note: Failure to submit all necessary information may result in invalidation and return of the plan.

Note: Any person who gives false or misleading information as part of a Food Waste Management Plan shall be guilty of an offence under Regulation 13.

Note: A copy of this Plan shall be made available for inspection for the duration of the trade show, exhibition or, as appropriate, event concerned, free of charge, by the organiser to any person who so requests.

General

This form has been developed to assist producers in the preparation of a Food Waste Management Plan (FWMP) in relation to the Trade Show, Exhibition or, as appropriate event concerned at which food is being supplied.

This document does not purport to be and should not be considered a legal interpretation of the provisions and requirements of the Waste Management (Food Waste) Regulations S.I. No. 508 of 2009.

While every effort has been made to ensure the accuracy of the material contained in this document, Tipperary County Council assumes no responsibility and gives no guarantees; undertakings and warranties concerning the accuracy, completeness or up-to-date nature of the information provided herein and does not accept any liability whatsoever arising from any errors or omissions.

DEFINITIONS

“catering waste” means all waste food including used cooking oil originating in restaurants, catering facilities and kitchens, including central kitchens and household kitchens;

“competent person”, for the purposes of compiling a food waste management plan or a food waste management implementation report, means a person with knowledge of the responsibilities and requirements for the management of food waste that derive from these Regulations and who is competent, on the basis of appropriate education, training and/or experience, to document the necessary tasks and steps to be undertaken to meet these obligations;

“food” includes—

- (a) any substance used, available to be used, or intended to be used, for food by human persons, and
- (b) any substance which enters into or is used in the production, composition or preparation of these substances,

and references to food include, as the context may require, reference to a particular food or class of food;

“food waste management plan” means a plan, compiled on behalf of the organiser by a competent person, in respect of the proposed arrangements for the management of food waste at a trade show, exhibition or, as appropriate, any event where food is being supplied, which is—

- (a) required under Regulation 10, and
- (b) to be prepared in accordance with the requirements of Regulation 11;

“food waste management implementation report” means a report, in accordance with the requirements of Schedule 2: Part II, compiled on behalf of a producer by a competent person, certifying in respect of a specified period and in respect of all premises involved in the supply of food operated by the producer in the State, the nature and weight of food waste—

- (a) treated by or on behalf of the producer concerned,
- (b) collected for the purposes of delivery to an authorised treatment process, and
- (c) consigned by the producer for disposal;

“former foodstuffs” means former foodstuffs or products of animal origin or foodstuffs containing products of animal origin, other than catering waste, which are no longer intended for human consumption for commercial reasons or due to problems of manufacturing or packaging defects or other defects which do not present any risk to humans or animals;

“producer” shall mean a person who supplies food, regardless of whether a charge is made, at any of the specified classes of premises listed in Schedule 1 to these Regulations. Where the occupier of the premises listed in Schedule 1 is a different person to the person who supplies food on those premises, both parties shall be deemed to be a producer under these Regulations and both may be jointly and severally liable for any non-compliance with these Regulations;

“supply” in relation to food means providing food in the course of business, or in exchange for any consideration including money, or giving as a prize, or otherwise making a gift, and “supplied” shall be construed accordingly;

Section 1 – Competent Person

1.1 This Food Waste Management Plan (FWMP) is being completed by a Consultant or Agent? Yes No

State the Competent Person's name, address and contact details:

Competent Person Name:	
Address:	
Tel: / Fax:	
e-mail:	
Provide details of competency:	

Section 2 – Organiser

2.1 State name, address and contact details for the person organising the show, exhibition or event concerned:

Organiser Name:	
Address:	
Tel: / Fax:	
e-mail:	

2.2 State the name, address and contact details of person responsible for compliance with the Food Waste Regulations as part of the trade show, exhibition, or as appropriate event concerned, where different from 2.1 above:

Responsible Person Name:	
Address:	

Tel: / Fax:	
e-mail:	

2.3 State all trade name(s) used or proposed to be used by the organiser in connection with this trade show, exhibition, or as appropriate event concerned:

Trade Name:	
Trade Name:	

2.4 Is the organiser a body corporate or partnership? Yes No

(i) If yes give the specified Company Registration, Partnership or Trade Name if trading under a name.

(ii) If yes state the company certificate number issued by the Companies Registration Office.

(iii) If yes state the company's / partnership's registered address.

(i) Company or Partnership Name:	
(i) Trading Name:	
(ii) Company Registration Number:	
(iii) Company's Registered Address, or, Partnership's Address:	

2.5 Where the organiser is a company or partnership, give the names and addresses of any person who is: a director, manager, company secretary or other similar officer of each body corporate, or, a partner:

Name:	
Office Held:	

Contact Details:	
Address:	
Name:	
Office Held:	
Contact Details:	
Address:	
Name:	
Office Held:	
Contact Details:	
Address:	

2.6 Organisers Legal Interest in the premises or land:

	Owner 1	Owner 2	Owner 3
Name(s) of owner(s):			
Address(es) of owner(s):			
Contact Details of owner(s):			
Organisers legal Interest:			
Document(s) Reference, i.e. attach letter(s) of consent:			

Section 3 - Location, Commencement and Food Supply

3.1 State the location of premises where the trade show, exhibition, or as appropriate event, is situated at which food is being produced / distributed:

Premises Location:	
<i>Note: Please include a map (to a suitable scale of not less than 1:500) outlining the location of the Premises in red.</i>	

3.2 Proposed dates of commencement and completion of the trade show, exhibition, or as appropriate event concerned:

Date of commencement:	
Date of completion:	

3.3 Provide detailed information in respect of the proposed supply of food at the trade show, exhibition or as appropriate, event concerned regarding the Use(s), Type(s), Quantity(ies), Origin(s) of Food Waste:

No	Origin(s)	Type(s)	Quantity(ies) (kg)	Use(s)
1				
2				
3				
4				
5				

6				
7				
8				
9				
10				

3.4 Are there a number of trade shows, exhibitions, or as appropriate events to be held at the same venue over the course of a calendar year?

Yes No

3.5 If the answer to 3.4 above is 'Yes' then is this Plan to cover all such occasions?

Yes No

If the answer to 3.5 above is 'Yes' then an annual Food Waste Management Plan for the multiple events to be held in the course of the year is to be submitted to the Council by the 30th November for each calendar year preceeding the trade shows, exhibitions, or as appropriate events concerned.

Section 4 - Food Waste Management

4.1 Provide detailed information in respect of the Management Arrangements specifying steps to be taken to ensure environmentally sound management of the food waste arising at the trade show, exhibition or as appropriate, event concerned:

Management Arrangements for the food waste <u>For Example:</u> ~ measures	

proposed to reduce or minimise food waste; ~ food waste segregation from other waste; ~ measures for keeping food waste separate from other waste; ~ quantity and location of food waste receptacles; ~ communication and promotion of food waste segregation; ~ staff / food vendor training; ~ collection and transfer of food waste; ~ food waste evaluation; ~ measures to minimise creation of odours; ~ measures to minimise creation of nuisance; ~ contingency arrangements, ~ etc..)		
	Please attach additional details where necessary.	

Note: National Strategy on Biodegradable Waste, published by the Department of the Environment, Heritage and Local Government (April 2006).

4.2 Projected quantities of food waste that will be generated at the trade show, exhibition or as appropriate, event concerned:

Category	Estimated Weight (Kg) of Food Waste
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Food waste (meat)	
Food waste (non Meat)	
Waste (edible) oil and fat	
Contaminated waste (for landfill)	
<i>Total</i>	

4.3 Name(s), contact details and collection permit number of authorised waste collector(s) to be used by the organiser in relation to the trade show, exhibition or as appropriate, event concerned.

Name(s):	
Address (es):	
Contact Details:	
Collection Permit Number(s)	

4.4 Name(s), contact details and waste licence / facility permit number(s) of authorised treatment facility to be used by the organiser in relation to the trade show, exhibition or as appropriate, event concerned.

Name(s):	
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Address (es):	
Contact Details:	
Waste Licence / Facility Permit Number(s):	
Department of Agriculture – Animal-By-Product approval Number(s):	

Section 5 - Statutory Declaration

As the person organising the trade show, exhibition or, as appropriate, any event where food is being supplied (other than an activity excluded from within the scope of Class 1 of Schedule 1 to these Regulations) I shall—

- (1) be responsible for compliance with the Food Waste Regulations 2009, and
- (2) ensure that any producer supplying food at the trade show, exhibition or, as appropriate, event concerned is compliant with the provisions of Regulations 7, 8 and 9, and
- (3) prepare a food waste management plan, in accordance with the provisions of Regulation 11, for submission to the relevant local authority in relation to the trade show, exhibition or, as appropriate, event concerned at which food is being supplied, and,
- (4) make available for inspection for the duration of the trade show, exhibition or, as appropriate, event concerned, a copy of this food waste management plan prepared for the purpose of this Regulation, free of charge, to any person who so requests, and,
- (5) within 28 days of the conclusion of the trade show, exhibition or, as appropriate, event concerned, have prepared and submitted to the local authority a Food Waste Management Implementation Report specifying the steps taken by the said person in order to comply with the food waste management plan and the requirements of these Regulations, and the results of those steps.

FRM/0127/01

I declare that the information given in the application by (Legal Entity) _____ for the purpose of the Food Waste Management Plan is correct, and that no information which is required to be included in the said application has been omitted.

I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1938.

I authorise **Tipperary County Council** to make any enquiries from official sources as it may consider necessary for the purpose of determining this report and, pursuant to Section 8 of the Data Protection Act 1988, I consent to the disclosure of details of convictions for relevant offences specified under the Waste Management legislation.

Signature: _____

Name (block capitals): _____

Declared before me at _____ this _____ day of

_____, _____, 20____. #

To be completed by a Solicitor/Commissioner of Oaths/Notary Public / Peace Commissioner / Garda Síochána.

Signature of Witness: _____ Date _____

Occupation: _____

WARNING: Any person who gives false or misleading information for the purpose of the Food Waste Management Plan renders themselves liable to commission of an offence under Regulation 13 of the Waste Management (Food Waste) Regulations.

Return completed Food Waste Management Plan and supporting documentation to:



Comhairle Contae Thiobraid Árann
Tipperary County Council

Civic Offices
Emmet Street,
Clonmel,
Co. Tipperary.

***Oifigí Cathartha,
Sráid Emmet,
Cluain Meala,
Co. Thiobraid Árann.***

Rannóg an Chomhshaoil
Environment Section

Telephone / Fón: 0761 06 5000
E-mail/R-phost: customerservices@tipperarycoco.ie
Web: tipperary.ie

Civic Offices,
Limerick Road,
Nenagh,
Co. Tipperary.

***Oifigí Cathartha,
Bóthar Luimnigh,
An tAonach,
Co. Thiobraid Árann.***

For Local Authority use only		
In determining the adequacy of a food waste management plan, a local authority shall ensure compliance with—	REQUIREMENTS ADEQUATELY MET?	COMMENTS
(a) the requirements of these Regulations, and		
(b) the policy objectives of the National Strategy on Biodegradable Waste {published by the Department of the Environment, Heritage and Local Government (April 2006)}, and		
(c) the objectives and targets of the relevant waste management plan, and		
(d) the requirements of Directive 1999/31/EC { O J L 182, 16.07.1999, p 1 }.		
Opinion on submitted FWMP in terms of its scope, detail or in respect of the steps which the person intends to take to ensure the environmentally sound management of food waste		
Scope		
Detail		
Steps		
FWMP Approved:		

Where not satisfactory notify the person that a revised waste management plan must be submitted by that person for approval by the local authority at least 10 days prior to the commencement of the trade show, exhibition or, as appropriate, event concerned.	
Date of receipt of FWMP:	
Date of Notification that revised FWMP is to be submitted:	
Date revised FWMP due (at least 10 days prior to event):	
Date of receipt of revised FWMP:	
Is revised FWMP now satisfactory and approved?	
Recommendation on foot of receipt of inadequate revised FWMP.	
For a Number of Events at the same Venue	
Are a number of trade shows, exhibitions or, as appropriate, events are being held at the same venue over the course of a calendar year?	
Has a single food waste management plan may be prepared on behalf of the venue in accordance with the requirements of paragraph (2) to cover all such occasions?	
Submission received by 31 May 2010 in respect of events scheduled after 1 July 2010 in respect of the calendar year 2010, and	
Submission received by 30 November of the previous calendar year in respect of each calendar year for events scheduled after 1 January 2011.	