



***PLANNING & DEVELOPMENT ACTS 2000 (as amended)***

**DEVELOPMENT COMPLAINT FORM**

Tipperary County Council, in accordance with Section 152 of the Planning and Development Act, 2000, as amended, will investigate complaints made and make a decision on whether to serve a Warning Letter and/or Enforcement Notice following consideration of the complaint. Complaints are generally dealt with in chronological order and as resources permit. The Planning Section may decide not to issue a Warning Letter should the complaint be considered to be trivial or minor in nature.

**1. Location of Alleged Unauthorised Development or Non-Compliance with Planning Permission**

<b>Full Address of the Subject Site</b>	Please attach an accurate location map of the site including Eircode if known
<b>Nature of Subject Site</b> (eg residential, commercial, building site etc)	

**2. Nature and Extent of Alleged Unauthorised Development and/or Non-Compliance with Planning Permission:**

Please supply detailed information about your complaint including planning reference numbers (if known).
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**3. Alleged Developer Details** (the person/company you believe carried out the development)

<b>Name:</b>
<b>Address:</b>
<b>Please include Eircode if known:</b>

**4. Alleged Owner of Property/Site (if different from above & if known)**

<b>Name:</b>
<b>Address:</b>
<b>Please include Eircode if known:</b>

**5. Complainant Details**

Should a Freedom of Information request be received by this Council, can you please **authorise or not authorise** that your name and personal details including any supplementary information can be provided if requested in accordance with the Freedom of Information request.

Please provide authorisation for one of the following options by ticking the appropriate box:

1. **I authorise** for my name and personal details/supplementary information to be provided in the event of a Freedom of Information request.

**OR**

2. **I do not authorise** for my name and personal details/supplementary information to be provided in the event of a Freedom of Information request.

The above information is correct to the best of my knowledge at the date of this complaint.

Name

Signature

Date

Address

**Please  
include  
Eircode**

Phone

Email

Note: you may wish to remain anonymous, and should you choose to do so, you are not required to sign the form. However, the Planning Section would appreciate the submission of your contact details to facilitate any clarification of details which may be provided.

Complaints will be formally acknowledged where contact details are provided and complainants will be informed of all formal actions taken by the Planning Section. Formal action refers to the service of a Warning Letter and/or Enforcement Notice. The Planning Section will not be in a position to disclose information on the file during the investigative process, as the disclosure of such information may prejudice future legal action which may be instigated by Tipperary County Council.

**This complaint form & relevant maps, photos & other information should be submitted to:**

**Planning Section,  
Tipperary County Council,  
Civic Offices,  
Limerick Road,  
Nenagh,  
Co. Tipperary  
E91 N512**

**OR**

**Planning Section,  
Tipperary County Council,  
Civic Offices,  
Emmet Street,  
Clonmel,  
Co. Tipperary  
E45 AO99**

**Enquires:  
Telephone 0818 06 5000  
E-Mail [planning@tipperarycoco.ie](mailto:planning@tipperarycoco.ie)**

Note: Ordinance Survey Maps can be accessed on the Tipperary County Council website at [www.tipperarycoco.ie](http://www.tipperarycoco.ie).

Should you require assistance in completing this form please contact the Planning Section.