



Finance Privacy Statement

This Privacy Statement forms part of and is governed by the general Privacy Statement for Tipperary County Council <https://www.tipperarycoco.ie/your-council/privacy-statement>

Data Processing Activity	Purpose	Lawful Basis for Processing Data	Third Party Sharing	Third Party Data Processors
Housing Loans: Loan Setup, Loan Subsidy, House Insurance, Deed of Discharge, MPI claim, TRS	To assess annual subsidies, assess Arrears options	Housing (Miscellaneous Provisions) Act 1992, Housing(Mortgage Subsidy) Regulations 2005	Irish Credit Bureau, Revenue, Local Government Departments, Insurance Company, CCR	None
Housing Loan application	Loan application and approval	Section 11 of the Housing (Miscellaneous Provisions) Act 1992	Client Solicitor	Council Solicitor
Mortgage Arrears Resolution Process	To assess Financial situation in relation to repayment of the loan	Section 34 of the Housing (Miscellaneous Provisions) Act 2009	Irish Credit Bureau, Council Solicitor, Insurance Company	None
Central Credit Register	To Collect and Report on loan credit	Credit Reporting Act 2013	Central Credit Register	None

Certificate of Discharge NPPR	Issuing Certificates of Discharge	Local Government (Charges) Act 2009, amended by Local Government (Household Charge) Act 2011	NPPR Bureau, Dublin Client Solicitor	None
Certificate of Exemption - NPPR	Establish the residency of the individual at the address.	Local Government (Charges) Act 2009, amended by Local Government (Household Charge) Act 2011	Client Solicitor	None
Staff travel expenses	Payment of travelling and subsistence expenses claimed	Section 65 of Local Government Act 2001	None	None
Supplier bank account details	to allow the Council pay funds to the supplier	Section 65 of Local Government Act 2001	None	None
Supplier invoices	supplier submits it to recoup for service or goods provided	Section 65 of Local Government Act 2001	Revenue Commissioners	Revenue Commissioners
Corporate credit cards – card holder details	Ulster bank require this data on their application form for staff held credit cards	Section 65 of Local Government Act 2001	Ulster Bank	None

Payment advice listing emailed to AIB contains payee address in some situations	to authenticate the Paying orders. the bank advice does this.	Section 65 of Local Government Act 2001	AIB	None
Internal Audit Investigations	Audit Investigations Internal Checks	Internal Audit Charter as per the local government act 2001	None	None
Assessing and administering requests under the Freedom of Information Act 2014	To facilitate the legal rights of persons to access records of the local authority	Sections 9, 10 and 11 of the Freedom of Information Act 2014	Office of the Commissioner None	None
Dealing with complaints received through the Office of the Ombudsman	To fulfil the Councils obligations under our Customer Charter and in accordance with National legislation	Ombudsman Act 1980, as amended	Office of the Ombudsman	None
Maintain records of health & safety incidents	Improve Health & Safety in the workplace and ensure compliance	Section 8 of the Safety, Health & Welfare at Work Act 2005 & all related	Health & Safety Authority	None
Personal Development				None

Plans Motor Taxation	with legislation To manage Performance Management and Development System (PMDS) To implement Tipperary County Council's Motor Tax function	regulations associated with H&S Section 65 of Local Government Act 2001 Road Vehicles(Registration and Licencing) (Amendment) Regulations 1992 - (SI 385 OF 1992)	None National Vehicle & Driver File	None
Prepare Reports for Local Government Management Agency (LGMA), and OGP (Office of Government Procurement) Commercial rates collection & PEL (Property Entry Levy) collection	Reporting to LGMA, who collate reports from all local authorities for the OGP. To determine ownership/ occupancy of commercial rated property.To levy and determine ability to pay commercial rates & PEL.	Section 65 of Local Government Act 2001 Section 32. Local Government Act 2014. Section 71. The Poor Relief Act (Ireland) 1838; Section 14. Local Government Act 1946;Section 7. Local Government (Business Improvement Districts) Act, 2006	LGMA The Valuation Office	NONE Council Solicitor
Covid19 Re-Start Grant Scheme for Business	Business re-start grants paid to commercial rate payers after Covid19 lockdown 2020	Section 66(3) of the Local Government Act 2001. Article 6(1)(e) of the	Department of Business, Enterprise & Innovation	None

		General Data Protection Regulation		