

Minutes of Local Community and Development Committee Meeting held on 17th December, 2018 at Littleton and Moycarkey Community and Sports Centre, Thurles

Present:

Public Sector: Councillor John Carroll (Chair), Joe MacGrath, Eileen Condon, Councillor Joe Hannigan, Maria Bridgeman, Councillor Mary Hanna Hourigan, Donal Mullane & Adrian Cunneen (8)

Private Sector: Clare Cashman, Michael Murray, Isabel Cambie, Eoin Wolahan, Martin Quinn, Charles Stanley Smith, John Lupton, Imelda Walsh & Seán O’Farrell (9)

Apologies:

Private Sector: John O’Shaughnessy

In Attendance:

Pat Slattery (Chief Officer), Michael Moroney, Margo Hayes, Teresa Kiely & Fiona Hughes

1. To Note Adherence to Meeting Procedure Requirements

1.1 Quorum

Margo Hayes confirmed that a quorum had been achieved to proceed with the meeting.

1.2 Conflict of Interest

Members noted that any Conflict of Interest would be dealt with as it arises.

1.3 Decision-Making Requirements to include LEADER written decision

None.

2. Approval of Draft Agenda

Councillor John Carroll declared the meeting open. Draft Agenda was approved on the proposal of Clare Cashman and seconded by Isabel Cambie.

3. Confirmation of Minutes

The minutes of Tipperary LCDC meeting held on 19th November, 2018 were agreed on the proposal of Joe MacGrath and seconded by Clare Cashman.

Pat Slattery reiterated to members the importance of adhering to the confidentiality and non-disclosure agreements they had signed. This arose out of a situation where decisions made at the November meeting had featured on social media shortly after the meeting. He reminded everybody that decisions made by the LCDC are not the final step in the process and that further steps are needed before projects are finalised. He added that it is the responsibility of the LCDC and/or LEADER companies to disseminate positive news. Councillor John Carroll also endorsed Pat’s comments about the importance of confidentiality and that a breach of this trust devalues

their work and undermines the LCDC.

Pat Slattery advised members that responsibility for carrying out the Leader Article 48 administrative checks would transfer to Tipperary County Council with effect from February 2019.

4. **SICAP**

Margo informed the members of a review of Annual Plans which took place on the 28th November. The Local Development Companies have since re-submitted revised Plans which will be reviewed and if all amendments have been made, the plans will be moved to 'approved in principle'.

North Tipperary. Under KPI 1, they have worked with 48 groups which is in excess of their target of 40 groups, therefore achieving a 120% rate.
Under KPI 2, they have worked with 538 people which is 98% rate.

South Tipperary. Under KPI 1, they have worked with 34 out of 35 groups and with 531 people out of a target of 538.

Based on these figures, Margo is confident that all targets will be met by the PI's.

LEADER

5.1.1 To Decide on NTDC Rolling Call Applications

Documents circulated for consideration by the members were the Project Evaluation Assessment Report and completed IEC Scoring Sheet for each application together with IEC meeting minutes. In addition, an Implementing Partner CEO Report to LCDC Chief Officer with details of each project including deadweight, displacement, rationale for grant aid, consistency with the Local Development Strategy and Operating Rules, IEC score and recommendation, and A48 Checking process undertaken was circulated for the consideration of members.

Rationale for projects, deadweight and displacement were discussed individually in respect of each application, however, there were no issues raised or arising.

In relation to the NTDC Projects, the members were taken through these by Michael Murray. Approval of each project, on the basis of the recommendation of the Independent Evaluation Committee (IEC), was as follows:

- **NTP108323 [Carrig Riverstown GAA Community Walkway]** - This project was awarded an overall score of 82% by the IEC. The total cost of the project is €28,720.04 and €20,104.03 grant aid was sought (70% of the total cost) to construct a walkway around its playing pitches. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Joe MacGrath, seconded by Maria Bridgeman this project was provisionally approved, subject to planning permission, as recommended.

- **NTP108307 [Community Walkway For Health]** - This project was awarded an overall score of 77% by the IEC. The total cost of the project is €39,021.00 and €29,265.75 grant aid was sought (75% of the total cost) to construct a 600 metre walkway around existing pitches. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Imelda Walsh, seconded by Martin Quinn this project was approved, as recommended.
- **NTP108976 [Upperchurch Community Centre Upgrade]** - This project was awarded an overall score of 81.83% by the IEC. The total cost of the project is €47,492.80 and €35,619.60 grant aid was sought (75% of the total cost) for general upgrade works. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Eoin Wolahan, seconded by John Lupton this project was approved, as recommended.
- **NTP108953 [Ballyhogan Country Kitchen]** - This project was awarded an overall score of 81.83% by the Independent Evaluation Committee. The total cost of the project is €19,140.00 and €9,570 grant aid was sought (50% of the total cost) for upgrade works. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. Michael Murray advised the members that this project could be put forward as an application to the national food project funding programme. On the proposal of Eoin Wolahan, seconded by John Lupton, it was approved to put forward this as an application to the national food project Leader funding programme.
- **NTP103032 [Nenagh Urban Social Farm]** - This project was awarded an overall score of 89.67% by the IEC. The total cost of the project is €10,860.00 and €9,774 grant aid was sought (90% of the total cost) for a feasibility study. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Imelda Walsh, seconded by Seán O'Farrell this project was approved, as recommended.
- **NTP108975 [The Cottage Shop & Tearooms]** - This project was awarded an overall score of 85.67% by the IEC. The total cost of the project is €218,391.90 and €163,793.92 grant aid was sought (75% of the total cost) to renovate a premises in the village of Loughmore which will be leased for 20 years and which offers opportunities to expand and diversify their business. Members raised queries about leasing instead of purchasing the premises to be renovated. These queries were addressed by Michael Murray and Michael Moroney. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Councillor Joe Hannigan, seconded by Clare Cashman this project was provisionally approved subject to procurement, as recommended.

5.1.2 To Decide on STDC Rolling Call Applications

Documents circulated for consideration by the members were the Project Evaluation Assessment Report and completed IEC Scoring Sheet for each application together with IEC meeting minutes.

In addition, an Implementing Partner CEO Report to LCDC Chief Officer with details of each project including deadweight, displacement, rationale for grant aid, consistency with the Local Development Strategy and Operating Rules, IEC score and recommendation, and A48 Checking process undertaken was circulated for the consideration of members.

Rationale for projects, deadweight and displacement were discussed individually in respect of each application.

In relation to the STDC Projects, the members were taken through these by Isabel Cambie. Approval of each project, on the basis of the recommendation of the Independent Evaluation Committee (IEC), was as follows:

- **STP108020 [Rosegreen New Community Car Park]** – Isabel informed the group that this project was being deferred because it had yet to fully get through Article 48 checking.
- **STP108043 [Templemichael Farm Accessibility & Yoghurt Facility]** - This project was awarded an overall score of 89% by the IEC. The total cost of the project is €208,333.90 and €156,250.42 grant aid was sought (75% of the total cost) for improvements to the farm infrastructure for a farm-based disability day service. Members raised queries about the governance structure which were explained by Isabel Cambie. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Seán O’Farrell, seconded by Clare Cashman this project was approved, as recommended.
- **STP108359 [Facilities for Young People with Disabilities]** - This project was awarded an overall score of 90.5% by the IEC. The total cost of the project is €14,422.65 and €9,009.52 grant aid was sought (62.47% of the total cost) for re-fitting and equipping training kitchen with more accessible units for young people with intellectual disabilities. Members raised queries about the governance structure which were explained by Isabel Cambie. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Joe MacGrath, seconded by Eoin Wolahan this project was approved, as recommended.
- **STP108947 [Cahir Biodiversity Corridor]** - This project was awarded an overall score of 83.875% by the IEC. The total cost of the project is €18,273.50 and €13,705.12 grant aid was sought (75% of the total cost) for the replacement of trees and the development of a walkway near the River Suir in Cahir. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. The members were advised that the project was at Stage 09 of the RDP Article 48 checking process. Isabel Cambie stated that this was because Pobal had raised a query in the mistaken belief that this was a horticultural project, which it clearly was not. Isabel advised the members that the timelines for implementation of the project were extremely tight and it needed to commence early in 2019 in order to comply with wildlife stipulations. To delay a decision until the next meeting of the LCDC would likely result in the project not being able to proceed. She requested that the members make a decision on the grant application that would be subject to the project successfully progressing to Stage 10. After some

consideration, the members agreed that the request was reasonable and in order. On the proposal of Cllr. Mary Hanna Hourigan, seconded by Donal Mullane this project, subject to progressing to Stage 10 on the Article 48 check system, was approved, as recommended.

- **STP102851 [Newcastle Community Composting and Organic Foods]** - This project was awarded an overall score of 90% by the IEC. The total cost of the project is €10,336.50 and €7,752.37 grant aid was sought (75% of the total cost) to support a community composting project. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. Isabel Cambie informed the members that the project was previously approved by the LCDC in November 2017 but that it then had to obtain planning permission. It was being presented again due to the time lapse. Isabel stated that the original successful tenderer had confirmed that his tender price still remained valid. On the proposal of Clare Cashman, seconded by Martin Quinn this project was approved, as recommended.

5.1.3 To Decide on Cooperation Application

NTP108152 & STP108510 [Nore Vision Cooperation] – Both these applications relate to a cooperation project between Kilkenny LEADER Partnership, Laois LEADER Partnership and the two Tipperary Development Companies. The applications were presented by Michael Murray and Isabel Cambie.

This overall project is intended to plan for the future of the river system following a series of wide-ranging consultations with a variety of stakeholders including local community groups. It hopes to focus on biodiversity/habitat protection, water quality, recreational use, cultural-tourism roles and enterprise-utility aspects of the River Nore catchment region.

This project has been approved by the Kilkenny IEC. The total cost is €17,700 to be split equally between the 3 counties (€5,900). This meant €2,950 grant aid was sought in respect of each application.

Michael Murray and Isabel Cambie, due to declared Conflict of Interests, both left the room for decision-making purposes. Councillor Joe Hannigan and Adrian Cunneen both left the room to maintain the private-public balance in the decision-making process. There were 7 private and 6 public members present.

NTP108152 - The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Clare Cashman, seconded by Imelda Walsh this project was approved, as recommended.

STP108510 - The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Clare Cashman, seconded by Imelda Walsh this project was approved, as recommended.

Following the completion of decision-making, all members who had stepped out returned to the meeting (number of private members returned to 9 and number of public members returned to 8).

5.2 To approve change in supplier for previously approved project

NTP103196 [IT Station/Workspace Littleton] – Members were advised that the promoter was seeking LAG approval for a change in supplier for the electrical work element to this approved project. A Note to File had been circulated to all members prior to the meeting which detailed the requested change. On the proposal of Eoin Wolahan, seconded by Clare Cashman this change was approved.

5.3 To approve reallocation request for previously approved project

NTP103019 [Borrisoleigh River Walk Trailhead] - Members were advised that the promoter was seeking LAG approval for a reallocation of certain elements to this approved project. A Note to File had been circulated to all members prior to the meeting which detailed the requested reallocation request. On the proposal of Eoin Wolahan, seconded by Imelda Walsh the requested reallocation was approved.

5.4 Income & Expenditure

Michael Moroney outlined the LDS Administration/Animation & Project Grants financial expenditure and income Report to December 2018 inclusive which was circulated at the meeting. The report sets out the monthly IP Administration/Animation expenditure claims, project grant payments to promoters and details of income received from DRCD. On the proposal of John Lupton, seconded by Eoin Wolahan the report was approved by the members.

5.5 LEADER - Other

There were none for consideration at the meeting.

6. Healthy Ireland

Teresa presented an update on a joint application submitted by LCDC and CYPSC whereby maximum funding available was approved for County Tipperary. The 11 Action Items funded are currently being implemented. An update was recently submitted to An Pobal.

- Appointment of a coordinator (Dan Downey).
- FAI project involving 600 children.
- Social farming being delivered by Leader companies.
- Healthy Eating has been organised for various groups.
- Regional action with South East Health & Wellbeing seminar held on 14th November.
- Regional Tobacco Action training in January 2019.
- Sportsability Action involving children with dyspraxia and Down's Syndrome in Cashel held over 6 weeks.
- Workshop for parents, teachers, occupational therapists and other interested parties held in Littleton on the 15th November.

- Tipperary Movers involved with Care Pal (exercise for older adults) with 4 workshops held and 4 more organised for January.
- Tipp WASA (Walking and Swimming) in progress across 5 Municipal District areas: walking element completed and swimming to commence in January.
- Active Tots: all equipment is purchased (balance bikes) and bedtime reading project is completed.
- LGBT – strategic supports via Tipperary Youth Club and needs analysis has been completed.
- Health relationships transition year students completed in Borrisoleigh and will commence in Borrisokane in January.

Maria Bridgeman informed the members of the proposed Healthy Tipperary Sub-Group whose composition will include Maria as Chair with Teresa managing the funding element and overseeing targets being reached. A community Rep from the PPN is needed for this group.

7. **Community Enhancement Programme**

No update on this scheme.

8. **Correspondence & Submissions**

Margo Hayes outlined correspondence dated the 21st November concerning the name change of North Tipperary LEADER Partnership to North Tipperary Development Company.

Margo referred to a meeting held by the LECP Advisory Committee which took place on the 13th December. The committee reviewed the 2018 Action Progress Reports (Economic and Community), 2019 Annual Plans and a three year review 2016-2018 for both the Economic & Community. The Plans will be brought to the LCDC and the Economic SPC's in January.

She added that a Draft RSES is imminent and that this group (LECP Advisory) will be the lead in bringing submissions for consideration.

9. **AOB**

Seán O'Farrell raised the issue of climate change and the need for the LCDC and the local authority to take immediate action. He requested Tipperary County Council to consider recruiting an Environmental Awareness officer. Pat Slattery informed him that environmental awareness will become a key focus of the local authority and he hopes to provide an update at the January meeting. There was agreement by the members of the importance in tackling climate change.

Leader Project NTP108953 [Ballyhogan Country Kitchen]

Michael Murray informed the members that he had received further information (relating to scale, timelines, etc.) since earlier in the meeting in regard to this project. Following discussion, the

members unanimously agreed to rescind their earlier decision to put forward this as an application to the national food project Leader funding programme. Furthermore, the members unanimously agreed to consider the application "locally".

The members were again taken through this project and the circulated documentation by Michael Murray. This project was awarded an overall score of 81.83% by the IEC. The total cost of the project is €19,140.00 and €9,570 grant aid was sought (50% of the total cost) for upgrade works. The rationale for the project, deadweight, displacement and innovation were discussed. On the proposal of Clare Cashman, seconded by Joe MacGrath this project was approved, as recommended.

Date of January meeting

It was agreed by the members to change the scheduled date of the next meeting to the **22nd January 2019** because a full meeting of the County Council will be held on the 21st January to commemorate the 100 year anniversary of the first sitting of the Dáil.

Cllr. John Carroll expressed his thanks to the LCDC members and wished everybody a Happy Christmas.

10. Next meeting to be held at 10.00 a.m. on Tuesday, 22nd January in the Littleton and Moycarkey Community and Sports Centre

Signed:

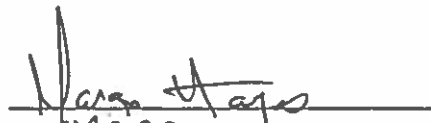


Clare Cashman,
Vice-Chair,
Tipperary Local Community Development Committee.

Date:

22/1/19

Signed:



MARGO HAYES
Chief Officer, (Acting)
Tipperary Local Community Development Committee.

Date:

22/01/2019