

**Minutes of Local Community and Development Committee Meeting held  
17<sup>th</sup> January, 2022 at 10.00 a.m. Via teleconferencing and Zoom**

**Present:**

**Public Sector:** Karl Cashel (TCC), Adrian Cunneen (DEASP), Cllr John Carroll, Derval Howley (HSE), Cllr Joe Hannigan, Cllr Declan Burgess **(6)**

**Private Sector:** Eoin Wolahan (Chair), Michael Murray (NTDC), Isabel Cambie (STDC), Imelda Walsh (IFA), Cora Horgan (PPN), Andrea Ní Mhaoldomhnaigh (PPN), Derry O'Donnell (PPN), Sean O'Farrell (PPN), John O'Shaughnessy (Business Pillar), Julie O'Halloran (PPN) **(10)**

**Apologies:** Donal Mullane (Teagasc), Colin Cummins (TETB)

**In Attendance:** Pat Slattery (Chief Officer), Margo Hayes (TCC), Mairead Ryan (TCC), Fiona Crotty (TCC), Cliona Tobin (TCC)

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| <b>1.</b> | <p><b><u>To Note Adherence to Meeting Procedure Requirements</u></b><br/>The meeting was opened the meeting and all were welcomed. Eoin welcomed Mairead Ryan, Tipperary County Council to the LCDC Committee and stated she comes with a lot of experience.</p> <p><b>1.1 Quorum</b><br/>Margo confirmed that a quorum had been achieved.</p> <p><b>1.2 Conflict of Interest</b><br/>Members were advised that they may declare a conflict of interest as the meeting proceeded.</p> <p><b>1.3 Decision-Making Requirements to include LEADER written decision</b><br/>Would be dealt with as the meeting progressed.</p> <p><b>1.4 Ethics Documents</b><br/>Margo informed the committee the Ethics Documents forms will be send to all of the Committee after the meeting to fill in and return by post or email.<br/><br/>A Screen Shot was taken of meeting attendance.</p> |
| <b>2.</b> | <p><b><u>Approval of Draft Agenda</u></b><br/><br/>The Draft Agenda was agreed.</p>  |
| <b>3.</b> | <p><b><u>Confirmation of Minutes of Tipperary LCDC Meeting dated the 20<sup>th</sup> December, 2021 &amp; Matters Arising (Decision)</u></b><br/><br/>The minutes of the Tipperary LCDC meeting held on the 20<sup>th</sup> December, 2021 were agreed on the proposal of Cllr John Carroll seconded by Sean O'Farrell.</p>  |

4.

**SICAP**

Margo informed the committee a meeting of the Social Inclusion Sub Group will take place on 20<sup>th</sup> January to discuss Annual Review with Development Companies. A meeting will take place on 27<sup>th</sup> January for the Performance Appraisal review is the deadline for return. NTDC have sought an extension for the financial elements of the programmed. They have been provided with an extension of 2 weeks for the financial elements of the annual plans (to Jan 28<sup>th</sup>) and given until January 31<sup>st</sup> for the financial elements of the performance Appraisal 2021. An additional meeting will be required to look at these elements of the NTDC annual plan and Performance Appraisal.

5.

**5.1 LEADER**

**5.1 NTDC CEO Report (Decision)**

NTDC had no projects to present this month. Michael Murray briefed the meeting on the budgets for LEADER Projects.

Michael stated the two Loughtagalla Residents Association Projects 30LDRNTP116860 and 30LDRNTP116861 that were presented and approved at 20<sup>th</sup> December 2021 LCDC needs conditions to be attached and he omitted to mention at the meeting relating to proposed lease agreement with Tipperary County Council and future maintenance and insurance of the amenity.

It was noted that a promoter to satisfy Leader Funding must be the leaseholder or owner of the site for 7 years from the last date of payment of the leader grant, therefore the promoter must demonstrate the capacity to ensure the viability to sustain the maintenance and insurance costs for this period.

John O'Shaughnessy left the meeting as he declared a Conflict of Interest for these Projects.

It was agreed after much discussion that the proposed contract to issue to the promoter in respect of the project, must account for, and, make a condition that the promoter can ensure the viability for insurance and maintenance for the duration of the lease agreement.

This was agreed on the proposal of Cllr John Carroll seconded by Derval Howley.

**5.2 STCD CEO Report (Decision)**

Isabel Cambie briefed the meeting on the budgets for LEADER Projects and then outlined the details of the following STDC projects to the members:

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| Project Code:   | 30LDRSTP116971  |
| Promoter Code:  |   |
| Promoters Name: | Fethard and District Daycare Centre Clg, Fethard, Co. Tipperary   |
| Description:    | The promoter wishes to carry out a feasibility study on future uses of the Fethard Convent campus and development of the site for the benefit of the community, and to generate some income as a potential social enterprise. Some of the options being considered alongside daycare for older people |

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| Theme:   | Theme 2: Social Inclusion   |
| Sub-theme:   | Subtheme 2.1 Basic Services for Hard to Reach Groups  |
| Deadweight:  | Considered but none arising   |
| Displacement:  | Considered and not arising  |
| Innovation:  | Considered  |
| Reasonableness of costs:   | Satisfied as to the reasonableness of costs   |
| Recommendation of Evaluation Committee:  | €21,973.95  |
| Rationale if Evaluation Committee recommendation is rejected:  | N/A   |
| Where rejecting an Evaluation Committee recommendation to reject a proposal, insert the revised score  | N/A   |
| Rationale for grant aid, having regard to the business plan/Local Development Strategy   | Complies with and eligible under the provisions of the Local Development Strategy for County Tipperary  |
| For projects funded under the Transitional LEADER Programme:<br>Identify the particular aims and priorities of this programme that are satisfied by this project.<br>(Refer to Section 2 and Section 3 of the Transitional LEADER Programme Guidelines issued on 16th December 2020) | This project is compatible with "Aim B – Promote projects which support communities in a post COVID environment" and "Aim C support job creation, entrepreneurship, enterprise development and innovation" as this feasibility study is an innovative opportunity to design an community centred use for a significant site in Fethard, which has potential as a social enterprise and to support other enterprises. With a focus on older people and people with disabilities who were most hit by the pandemic, the project fits with Priorities 2 relating to community post COVID response. |
| For projects funded under the European Union Recovery Instrument (EURI):<br>Identify how this project meets the aims of the EURI funding and is in line with the LAG LDS.<br>(Please Refer to Section 4 - Eligibility of projects for EURI funding in the EURI Guidelines Document). | N/A   |
| % level of aid & ceiling:  | 90% of total project cost (24,415.50) = €21,973.95  |
| Proposed by:   | Sean O'Farrell  |
| Seconded by:   | Imelda Walsh  |
| Absenters:   | No  |
| Agreed by Board:   | Yes   |
| Has Quorum requirements been met:  | Yes   |
| Has Quorum requirements been met:  | Yes   |

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| Project Code:   | 30LDRSTP116958  |
| Promoter Code:  |   |
| Promoters Name: | Cappawhite GAA Club   |
| Description:    | Cappawhite GAA club are applying for the installation of a 900m Walking Track around their two pitches and the perimeter of the existing GAA Grounds. The walkway will be accessible and provide an outdoor exercise and community amenity for all. |
| Theme:          | Theme 1: Economic Development, Enterprise Development and Job Creation.   |
| Sub-theme:      | Sub theme 1.3 Revitalisation of Rural Towns   |

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| Deadweight:  | Considered but none arising   |
| Displacement:  | Considered and not arising  |
| Innovation:  | Considered  |
| Reasonableness of costs:   | Satisfied as to the reasonableness of costs   |
| Recommendation of Evaluation Committee:  | €83,609.77  |
| Rationale if Evaluation Committee recommendation is rejected:  | N/A   |
| Where rejecting an Evaluation Committee recommendation to reject a proposal, insert the revised score  | N/A   |
| Rationale for grant aid, having regard to the business plan/Local Development Strategy   | Complies with and eligible under the provisions of the Local Development Strategy for County Tipperary.   |
| For projects funded under the Transitional LEADER Programme:<br>Identify the particular aims and priorities of this programme that are satisfied by this project.<br>(Refer to Section 2 and Section 3 of the Transitional LEADER Programme Guidelines issued on 16th December 2020) | "Supports to rural businesses seeking to reach new markets, expand, innovate and/or diversify in response to the impact of the Covid-19 pandemic and/or Brexit, with a particular emphasis on providing support to businesses in the food sector".  |
| For projects funded under the European Union Recovery Instrument (EURI):<br>Identify how this project meets the aims of the EURI funding and is in line with the LAG LDS.<br>(Please Refer to Section 4 - Eligibility of projects for EURI funding in the EURI Guidelines Document). | This project meets the following aim of the EURI programme.<br>Community based projects that seek to address emerging challenges as a result of the COVID-19 pandemic, promoting greater social inclusion.<br>In this case, a GAA club has identified a need for an outdoor recreational amenity which will contribute to positive physical and mental health and be inclusive of all in the community. This will assist the community to exercise safely, bringing people together and facilitating recovery from COVID. |
| % level of aid & ceiling:  | 75% of total project cost (€111,479.70) = €83,609.77  |
| Proposed by:   | Cllr Declan Burgess   |
| Seconded by:   | Andrea Ní Mhaoldomhnaigh  |
| Absenters:   | No  |
| Agreed by Board:   | Yes   |
| Has Quorum requirements been met:  | Yes   |
| Has Quorum requirements been met:  | Yes   |

### **5.3 Leader Extensions (Decision)**

None.

### **5.4 To approve Monthly Income and Expenditure Report (Decision)**

The LEADER Income and Expenditure report for December, 2021 was presented by Fiona Crotty.

The report was approved on the proposal of Cllr Joe Hannigan and seconded by John O'Shaughnessy.

It was agreed that a submission would be put forward to the Department on behalf of the LCDC regarding funding cuts of 50 million euro for LEADER Programme proposed submission to be considered at February LCDC.

### **5.5. IEC Code of Conduct**

Pat Slattery stated an issue arose at the IEC last year and it transpired there was no official Code of Conduct in place. A draft Code of Conduct has been drafted based on adapted LCDC Code of Conduct and North Tipperary Development Company is happy with draft, South Tipperary Development Company will be discussing at their next meeting and will revert re same.

### **5.6. AOB**

A request to update the July LCDC Minutes for Two changes re *Willis Steel Ltd 30LDRntp115974*:

1. *The promoter had entered the name of Arra Electrical as the successful quote for the factory electrical upgrade on the quotation analysis sheet, this is a typo, where the correct name should have read **Arraport Electrical**. (Physical quote on file is from Arraport Electrical)*
2. *Change of supplier from Combilift Ltd to Henley Forklift Group. The successful quote tender (Combilift Ltd) withdrew due to changes in their production that meant that they were unable to meet their tender offer. Correspondence is on file to confirm this from the service provider to the promoter. The promoter wishes to source from the next cheapest quote i.e. **Henley Forklift Group***

*The project went through the IEC with the original (Arra Electrical & Combilift respectively), I require the LCDC to note/approve the changes to (Arraport Electrical & Henley respectively).*

*Please note that eligibility re the forklift has been approved by DRCD, with supporting docs on the CRM.*

The updates were noted at the meeting but not recorded in the minutes. The July meeting minutes will be updated to include this omission. The updates were agreed on the proposal of Cllr Joe Hannigan, seconded by Cllr Declan Burgess.

**6.**

### **Healthy Ireland**

#### **6.1 Healthy Tipperary Strand 3 Funding**

Fiona Crotty informed the meeting that the extension that was granted expires in March – additional funding was received for the coordinator, no additional funding for actions.

Derval Howley stated that under the Slaintecare Healthy Communities Clonmel Community Resource Centre are the host for Social Prescribing Programme – newly appointed Coordinator will start in February

Barnardos is lead partner to deliver the Parenting Programme and training commences in February rolling out in Tipperary town

Within the HSE Health Promotion Stop Smoking Coordinator and Healthy Community Coordinators have been appointed.

Within the Local Authority a Local Development Officer is to be appointed with interviews currently being scheduled.

**7.**

### **LCDC Subgroups**

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|            | <p>Margo updated the meeting on the sub committee's membership for Social Inclusion, Sustainable Communities and Health and Wellbeing. She asked if anyone is interested in putting their names forward to contact her. The Chair of LCDC is on all 3 sub committees.</p>  |
| <b>8.</b>  | <p><b><u>CEP and Social Enterprise Capital Grant</u></b></p> <p>Fiona updated the meeting stating a huge response to CEP grant scheme. Over 2310 applications were received which requires huge amount of administration checking and validating applications. 17 applications were received outside the closing date. Each successful group will receive a grant not to maximum of what was applied for but will receive equitable distribution of funds.</p> <p>Cllr Declan Burgess commended all staff for work involved and commented that small monies for clubs makes a massive difference.</p> <p>Cllr John Carroll asked if it was possible to follow up with late applicants as they may have administration or other issues that prevented them from meeting the deadline as these funds are very valuable to all clubs.</p> <p>The CEP grant scheme was approved on the proposal of Cllr Declan Burgess, seconded by Derval Howley.</p> |
| <b>9.</b>  | <p><b><u>Correspondence, Submissions &amp; Consultations</u></b></p> <p>Margo stated a meeting re the LECP will take place this week to put advisory group in place and she will report back on how they wish to proceed.</p>  |
| <b>11.</b> | <p><b><u>Any Other Business</u></b></p> <p>Eoin informed the meeting that Tom Cullen issued a formal letter of resignation from the committee and he formally welcomed Julie O'Halloran in his place.</p> <p>Derval gave an update on Covid -19 and stated that there is vaccination house bound team available for administering the booster vaccine should anyone require same.</p> <p>John O'Shaughnessy commended the HSE and government on the handling of the Omicron variant.</p>   |
| <b>12.</b> | <p><b><u>Date and form of next meetings</u></b></p> <p>Monday 21<sup>st</sup> February, 2022 via zoom.</p>   |

Signed: Eoin Wolahan Date: 22.02.2022  
Eoin Wolahan  
Chair,  
Tipperary Local Community Development Committee

Signed: Pat Slattery Date: 25/2/22  
Pat Slattery,  
Chief Officer,  
Tipperary Local Community Development Committee