

**Minutes of Local Community and Development Committee Meeting held
15th November, 2021 at 10.00 a.m. Via teleconferencing and Zoom**

Present:

Public Sector: Karl Cashel, Cllr Joe Hannigan, Adrian Cunneen (DEASP), Cllr John Carroll, Donal Mullane (Teagasc), Anne Ryan HSE **(6)**

Private Sector: Eoin Wolahan (Chair), Michael Murray (NTDC), Isabel Cambie (STDC), Andrea Ní Mhaoldomhnaigh (PPN), Cora Horgan (PPN), Imelda Walsh (IFA), John O'Shaughnessy (Business Pillar), Derry O'Donnell (PPN), Sean O'Farrell (PPN), Tom Cullen (PPN) **(10)**

Apologies: Colin Cummins (TETB)

In Attendance: Pat Slattery (Chief Officer), Margo Hayes (TCC), Shane O'Dwyer (TCC), Eddie Meegan (TCC), Fiona Crotty (TCC), Cliona Tobin (TCC)

Also In Attendance: Ruth Smith PPN

1.	<p><u>To Note Adherence to Meeting Procedure Requirements</u> Eoin Wolahan opened the meeting and welcomed all present.</p> <p>1.1 Quorum Margo confirmed that a quorum had been achieved.</p> <p>1.2 Conflict of Interest Eoin Wolahan, Chair advised members that they may declare a conflict of interest as the meeting proceeded.</p> <p>1.3 Decision-Making Requirements to include LEADER written decision Would be dealt with as the meeting progressed.</p> <p>1.4 Ethics Documents Margo informed the committee the Ethics Documents for 2021 will be circulated next month for signing by all members.</p> <p>A Screen Shot was taken of meeting attendance.</p>
2.	<p><u>Approval of Draft Agenda</u></p> <p>The Draft Agenda was agreed on the proposal of Cllr John Carroll seconded by Andrea Ní Mhaoldomhnaigh.</p>
3.	<p><u>Confirmation of Minutes of Tipperary LCDC Meeting dated the 18th October, 2021 & Matters Arising (Decision)</u></p> <p>The minutes of the Tipperary LCDC meeting held on the 18th October, 2021 were agreed on the proposal of Sean O'Farrell and seconded by John O'Shaughnessy.</p>

4. SICAP

Case Study Report - NTDC

Michael Murray NTDC presented his Case Study Report – *Engaging with New Communities* – a copy of which was circulated with the Agenda.

The Actions, Interventions and Supports are being delivered under the following headings:-

- Learning for Life
- Work Planning and Career Supports
- Empowering Communities
- Work Readiness
- Youth Development
- Personal Development

Also the challenges in delivering same.

Case Study Report - STDC

Isabel Cambie STDC presented her Case Study Report *Waller's Lot Working Group – Collaboration* - a copy of which was circulated with the Agenda.

The Plan is to promote collaborate engagement

Annual Plan 2022

Michael Murray NTDC gave a brief update on the Statement of Priorities for 2022-2023 with the three main priorities being:-

1. New communities with particular focus on those living in direct provision.
2. Long Term Unemployed
3. Older People and isolation.

Isabel Cambie STDC gave an update on Statement of Priorities for 2022 focusing on three areas:-

1. New Communities with particular focus on those living in Direct Provision
2. Long Term Unemployed
3. Travellers/Roma

Reduction of Targets for 2021 for STDC

As a result of a circular issued from Pobal in September 2021 applications for reduction of targets could be applied for in the event of targets not being achieved. South Tipperary Development Company applied for a 10% reduction due to a number of issues including Covid-19, staff member out sick, lack of engagement from participants in SICAP programmes.

The social inclusion sub group meeting agreed as a 5% reduction on targets for 2021 on the basis that there was a high need for SICAP supports and targets have reduced significantly over the previous years of the programme.

5.

5.1 LEADER

5.1 NTDC CEO Report (Decision)

Michael Murray briefed the meeting on the budgets for LEADER Projects and then outlined the details of the following NTDC projects to the members:

Project no. 30LDRNTP11958 Promoter Rebecca McKenna (Lough Derg Water Sports) has not passed Article 48 check so will be deferred until the December meeting.

Project no. 30LDRNTP116176 Promoter Eamon Quigley to renovate a country cottage and have it available for accommodation through letting. There were a number of queries at previous meetings that Michael confirmed he was now in a position to clarify.

1. Was this project eligible under the EURI funding stream, Michael confirmed he had reviewed the circular and it does meet this criteria as an objective of EURI is to provide supports to rural businesses seeking to reach new markets, expand, innovate or diversify in response to the impact of the Covid 19 pandemic.
2. The distance from existing cycle and walkways. Michael again confirmed that this has been reviewed and NTDC are satisfied that the criteria are met.
3. The 75% level of funding, Michael confirmed that 75% is the maximum available funding level but that the LAG had discretion to reduce this level if they saw fit.
4. Planning permission, the issue of planning permission is slightly more subtle in that long term letting is exempt whereas short term letting is not. It is felt that the most appropriate approach is to seek planning permission therefore allowing the offering to be available for lets of varying stays.

Having considered all of the above and with the DRCD confirming that provisional approval is no longer permitted per the Operating Rules, it is being brought to the lag for consideration that the maximum funding rate of €155,956.10 from local monies be ringfenced until the 30th of April 2022. When planning has been received the project will be brought back to the LAG for decision and this point the project may be approved at 75% funding, approved at an alternative funding rate or refused. Michael reiterated however that no decision could be made on the project with the abolition of provisional approval and hence the only decision that could be made was in relation to ring fencing of funding.

This ringfencing of €155,956.10 was agreed on the proposal of Cllr John Carroll, seconded by Cllr Joe Hannigan.

5.2 STCD CEO Report (Decision)

Isabel Cambie briefed the meeting on the budgets for LEADER Projects.

She informed the Committee that she had no projects to present this month as programme rules have changed projects were going through planning process.

5.3 Leader Extensions (Decision)

LEADER project extension requests granted as per Section 8.4 of the Operating Rules:

Michael Murray presented the following extension requests: -

These extensions were approved by the Chief Officer and noted by the LAG members: -

Extensions up to six months for noting only: -

Extensions up to 6 months - LAG Approval				
Project ID	Project Name	Contract Completion Date	1st Contract Extension	Reason
30LDRNTP110346	Community Athletics & Training Area Development	31/12/2021	30/06/2022	due to Covid 19 restrictions progress on the project has been delayed
30LDRNTP111363	Hemp Processing Setup	31/12/2021	30/06/2022	due to Covid 19 restrictions progress on the project has been delayed
30LDRNTP111530	Lough Derg Discovery Points	31/12/2021	30/06/2022	due to Covid 19 restrictions progress on the project has been delayed
30LDRNTP112610	Development of Rugby and Athletic Training Facilities with Floodlighting	31/12/2021	30/06/2022	due to Covid 19 restrictions progress on the project has been delayed
30LDRNTP113035	Phase II - Development of 2 Indoor and 2 Outdoor Tennis Courts	31/12/2021	30/06/2022	due to Covid 19 restrictions progress on the project has been delayed
30LDRNTP113214	John Hanly & Co - Feasibility Study	31/12/2021	31/03/2022	due to Covid 19 restrictions progress on the project has been delayed
30LDRNTP113269	Upgrade of Thurles Community Resource Centre - Capital Energy	31/12/2021	30/06/2022	due to Covid 19 restrictions progress on the project has been delayed
30LDRNTP113454	Upgrade of Thurles Community Resource Centre - Capital Youth	31/12/2021	30/06/2022	due to Covid 19 restrictions progress on the project has been delayed

30LDRNTP113966	Biodiversity Training	31/12/2021	30/06/2022	due to Covid 19 restrictions progress on the project has been delayed
30LDRNTP114280	Cloughjordan House - Capital	31/12/2021	30/06/2022	due to Covid 19 restrictions progress on the project has been delayed
30LDRNTP114579	Cloughjordan House Oat Milk (Analysis & Development).	31/12/2021	30/06/2022	due to Covid 19 restrictions progress on the project has been delayed
30LDRNTP114597	Cloughjordan House (Analysis & Development)	31/12/2021	30/06/2022	due to Covid 19 restrictions progress on the project has been delayed
30LDRNTP114906	Boher Community Sensory Garden and Recreational Amenities	31/12/2021	30/06/2022	due to Covid 19 restrictions progress on the project has been delayed

Sean O'Farrell declared a Conflict of Interest for Project number 30LDRNTP114372 Water for Life Training Programme and left the meeting for the decision making process.

NTDC – Projects Over 6 months - Approval

Extensions – Over 6-months (Approval by the LCDC):-

Extensions over 6-months - LCDC Approval					
Project ID	Project Name	Contract Completion Date	1st Contract Extension Expiry Date	Requested Extension	Reason
30LDRNTP114371	Our Water	31/12/2021	1-year extension requested	31/12/2022	Due to the implications of Covid-19 - Promoter has requested a further extension to complete project.
30LDRNTP108294	Development of Sailing Club Facilities	31/12/2021	1+-year extension requested	30/04/2023	Due to the implications of Covid-19 - Promoter has requested a further extension to complete

					project. (Solvency checked)
30LDRNTP114372	Water for Life Training Programme	31/12/2021	1-year extension requested	31/12/2022	Due to the implications of Covid-19 - Promoter has requested a further extension to complete project.
30LDRNTP114508	Borrisoleigh Bottling Limited 2	31/12/2021	1-year extension requested	31/12/2022	Due to the implications of Covid-19 - Promoter has requested a further extension to complete project.
30LDRNTP114484	Ballinderry/Ballyfinboy River Project	31/12/2021	1-year extension requested	31/12/2022	Due to the implications of Covid-19 - Promoter has requested a further extension to complete project.
30LDRNTP114060	Crafted Crust	31/12/2021	1-year extension requested	31/12/2022	Due to the implications of Covid-19 - Promoter has requested a further extension to complete project.

NTDC – Projects Over 6 months - Approval

Extensions Over 1 year (Approval by the LCDC):-

Extensions over 12-months					
Project ID	Project Name	Contract Completion Date	1st Year Contract Extension	Additional Extension Request	Reason

30LDRNTP112304	Roscrea Rugby Football Club - Feasibility Study	31/12/2020	31/12/2021	30/06/2022	Due to the implications of Covid-19 - Promoter has requested a further extension to complete project. (Solvency checked)
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Isabel Cambie presented the following extension requests:-

Extension Requests for Projects to be noted up to 6 months (approved by Chief Officer)

Project No / Code	Promoter	Project Title	Original Closing Date	Previous Extension to	Extension Requested to	Rationale for Extension
30LDRSTP113134	Fethard and Killusty Community Ballroom CLG	Fethard ballroom Roof Project	31/12/2021		30/06/2022	Delays due to COVID

Extension Requests for Projects to be approved by LCDC greater than 12 months / non contiguous / Retrospective

Project No / Code	Promoter	Project Title	Original Closing Date	Previous Extension to	Extension Requested to	Rationale for Extension
STP110771	Ardfinnan Community Council	Ardfinnan Community Playground	26/08/2019	30/03/2021	31/12/2021	Payment of retention fee to contractor. Works originally delayed due to COVID

This extension requests were approved on the proposal by Cllr Joe Hannigan and seconded by Cllr John Carroll on condition that no expenditure was incurred in the intervening period. Or in the event of spending occurring that the Department of Rural and Community Development are agreeable that such expenditure is eligible for payment under the RDP scheme.

5.4 To approve Monthly Income and Expenditure Report (Decision)

The LEADER Income and Expenditure report for November, 2021 was presented by Shane O'Dwyer. Shane will add an extra column to allow for ringfenced funds.

The report was approved on the proposal of Imelda Walsh and seconded by Sean O'Farrell.

5.5. AOB

Michael Murray informed the meeting the Local Government Audit Services have carried out a audit on the SICAP 2019 files and the report will issue shortly.

	<p>He also wanted to acknowledge and to formally recognize the work of Claire Ryan who worked in the finance part of the programme with NTDC who is finishing to move to pasture new.</p> <p>Cllr John Carroll supported Michael saying she will be a loss to the LEADER Programme as she was an excellent financial administrator. Derry O'Donnell also agreed and said Claire will be a big loss to NTDC.</p> <p>Sean O'Farrell conveyed his sympathy for the family of the late Sean Naughton former Olympic Head Coach on his recent passing.</p> <p>Cllr Joe Hannigan asked if it was possible to have a training workshop explaining how the LCDC process operates especially in relation to the evaluation of RDP/LEADER projects.</p> <p>Sean asked if we could look at how to incorporate different plans e.g. Healthy Ireland with the LECP.</p> <p>Pat Slattery agreed to meet that request as the LCDC is a complex process. It was agreed training would be provided for all members at a date to be agreed.</p>
<p>6.</p>	<p><u>Healthy Ireland</u></p> <p><u>6.1 Healthy Tipperary Strand 3 Funding</u></p> <p>Fiona Crotty provided a presentation which will be circulated to the members, providing an update on the Strand 3 funding and actions.</p> <p>Strand 3 has been further extended now until 31st March 2022. In total there is a budget of €458,733 with a remaining budget within the actions of €117,127. Each action has its own budget. Within the CYPSC budget a call has issued to utilize will reallocate within the NVR & TLC training budget and a further update will be provided to the LCDC when this action has been completed.</p> <p>Fiona also provided update in relation to the LCDC led action for Dementia Awareness and the plans to deliver on this action.</p> <p><u>6.2 Healthy Communities Project Clonmel</u></p> <p>Fiona showcased the identified Healthy Community Area for Clonmel and Phase 1 rollout, with the HSE area based team and also that Tipperary County Council will employ a Local Development Officer and setup an implementation team who will report to LCDC Chief Officer.</p>
<p>7.</p>	<p><u>CEP and Social Enterprise Capital Grant</u></p> <p>Eddie Meegan update the committee on the Community Enhancement Programme. An Auditor from the department of Housing Audit the 2019 CEP on behalf of the DRCD. A summary of findings was received on the 9th of Nov 2021 highlighting:-</p> <ol style="list-style-type: none"> 1. Lack of photographic evidence 2. Grant paid to a school - not eligible unless it was for a facility any child could use, not just pupils. (please see specific reference to Schools in attached Q&A document from Dept.) 3. One application form was not signed and same application did not have adequate proof of payment

Other minor issues verbally discussed:

1. One application - Letter of acceptance was not signed / LCDC accepted email acceptance
2. Quotation Document mistaken for Invoice Document

Eddie requested the LCDC members make community groups aware that they have to complete the application forms and supply photographic evidence of items purchased.

Approval will not be granted to schools or day care centres in future unless the project is for the community and not just for students and/or service users.

The Community Activities Fund 2021 was launched on Friday the 12th of November. We are still waiting for Guidelines and Application forms. Tipperary was allocated €299,381.

Eddie proposed to ring fence €100,000 for 10 specific actions

Migrants and inclusion in our communities, supporting development of Tipperary Migrant and Integration Strategy	€10,000
Healthy Communities to provide increased health and wellbeing services	€10,000
Domestic Violence to support 2 projects providing services to women and children experiencing domestic violence	€10,000
Greener Communities and SDGs provide funding to increase awareness of the Sustainable development goals	€10,000
Age Friendly thematic project supporting age friendly groups reengage post covid	€10,000
Disability fund one or more projects to support access to social, cultural, educational and employment opportunities for people with disabilities.	€10,000
Mens and Womens Shed to fund to improve the health and wellbeing of their members.	€10,000
Travellers fund to support to address poverty and social exclusion, and to achieve rights and equality for the community	€10,000
Mental Health and Wellbeing a fund to promote positive mental health	€10,000
Climate Change	€10,000
Total	€100,000

And to advertise a general scheme with the remaining fund €199,381. it is expected that individual grants will be around €20000

The scheme was approved on the proposal of Sean O'Farrell, seconded by Derry O'Donnell.

Top Up for CEP 2021

A review of the groups who got less of a grant than they applied for but have provided evidence of expenditure over the grant amount has not been completed yet, but it is likely the 33 groups will get funding of between €100 and €900.

	<p>Using the current calculation, the following groups will receive the maximum amount of €900.</p> <ul style="list-style-type: none"> ➤ Kilsheelan Tidy Towns ➤ C.A.M.E.O CARE - Thurles Dementia Project ➤ St Pauls Community Council
8.	<p><u>LCDC Sub Committee Structure</u></p> <p>It was agreed following suggestion by Fiona Crotty that this item would be discussed at the training workshop along with the terms of reference.</p>
9.	<p><u>PPN Development – Ruth Smith</u></p> <p>Ruth Smith gave a presentation on the PPN in Tipperary – a copy of which will be distributed to the committee.</p>
10.	<p><u>Correspondence, Submissions & Consultations</u></p> <p>Margo informed the committee that the new LECP guidelines issued. The 2015-2021 has expired. There will be a 2 stage process a Framework document and implementation of plans. An Advisory Steering Group will be set up – The New LECP must be in place by 2023.</p> <p>Margo also informed the committee that each of the Elected Members were recently provided with Climate Leadership training which will be an asset for input to the LCDC.</p>
11.	<p><u>Any Other Business</u></p> <p>Cllr Joe Hannigan asked when the training workshop will take place - once a suitable date is agreed with all the members.</p>
12.	<p><u>Date and form of next meetings</u></p> <p>Monday 20th December, 2021 at 10.00 a.m. via zoom.</p>

Signed: _____

Eoin Wolahan
Chair,
Tipperary Local Community Development Committee

Date: _____

Signed: _____

Pat Slattery,
Chief Officer,
Tipperary Local Community Development Committee

Date: _____

	discussed at the training workshop along with the terms of reference.
9.	<u>PPN Development – Ruth Smith</u> Ruth Smith gave a presentation on the PPN in Tipperary – a copy of which will be distributed to the committee.
10.	<u>Correspondence, Submissions & Consultations</u> Margo informed the committee that the new LECP guidelines issued. The 2015-2021 has expired. There will be a 2 stage process a Framework document and implementation of plans. An Advisory Steering Group will be set up – The New LECP must be in place by 2023. Margo also informed the committee that each of the Elected Members were recently provided with Climate Leadership training which will be an asset for input to the LCDC.
11.	<u>Any Other Business</u> Cllr Joe Hannigan asked when the training workshop will take place - once a suitable date is agreed with all the members.
12.	<u>Date and form of next meetings</u> Monday 20 th December, 2021 at 10.00 a.m. via zoom.

Signed: Eoin Wolahan

Eoin Wolahan
Chair,
Tipperary Local Community Development Committee

Date: 21.12.2021

Signed: Pat Slattery

Pat Slattery,
Chief Officer,
Tipperary Local Community Development Committee

Date: 21-12-2021