

Minutes of 20th November, 2017 Local Community and Development Committee Meeting held at Littleton and Moycarkey Community and Sports Centre, Thurles

Present:

Public Sector: Rita Guinan, Councillor John Carroll, Councillor Joe Hannigan, Maria Bridgeman, Councillor Mary Hanna Hourigan, Adrian Cunneen (6)

Private Sector: Charles Stanley-Smith (Chair), Isabel Cambie, Michael Murray, Catherine Guest, Sean O'Farrell, Sara Bourke (6)

Apologies:

Public Sector: Matt Shortt, Eileen Condon, Donal Mullane

Private Sector: Tim Cullinan, Clare Cashman, Cora Horgan

In Attendance: Sinéad Carr (Chief Officer), Attracta Lyons, Michael Moroney, Margo Hayes, Fiona Crotty, Fiona Hughes.

1. To Note Adherence to Meeting Procedure Requirements

1.1 Quorum

Margo Hayes confirmed that a quorum had been achieved to proceed with the meeting.

1.2 Conflict of Interest & Decision Making - LEADER

Attracta Lyons advised of various COI's notified for the various projects which would be dealt with accordingly. It was reiterated that where a COI was expressed, relevant documents would not be circulated to the respective individual. A Lyons emphasised the importance of Members advising of COI's in a timely manner to allow for correct circulation of documents.

1.3 Decision – Making Requirements to include written decision

None were noted.

2. Approval of Draft Agenda

Draft Agenda was approved. Charles Stanley Smith, Chair, declared the meeting open. Apologies were noted.

The Chair expressed his sincere sympathies to Tim Cullinan and his family during this difficult time arising from his missing son, Steven, and requested that the Members use Facebook and any other forms of social media to assist in the ongoing search for Steven.

3. **Confirmation of Minutes**

The minutes of Tipperary LCDC meeting held on 18th September, 2017 were agreed on the proposal of Isabel Cambie and seconded by Maria Bridgeman.

4. **SICAP**

Before discussion, Isabel Cambie and Michael Murray left the meeting due to Conflict of Interest.

4.1 Update on SICAP 2018-2022 Procurement Process

Margo Hayes confirmed that a decision had been taken by LCDC Executive. She advised that two tenders had been received: one each for the North Tipperary Lot and one for the South Tipperary lot. An Evaluation team meeting took place on 20th October and Margo thanked the Evaluation team for their hard work and effort - NTLP were the successful tenderer for North Tipperary and scored 703/1000 points while STDC tendered successfully for the South and scored 651/1000 points. Pobal had been informed of the preferred companies. Margo Hayes will issue letter of offer on the 24th November, with contracts to be signed by 11th December. Sinéad Carr proposed that a presentation overview would be given on the content of the two successful tenders. This was agreed on the proposal of Councillor John Carroll and seconded by Councillor Mary Hanna Hourigan.

4.2 SICAP 2015-2017 Update on Programme (expenditure/targets)

There are 2 Key Performance Indicators for North and South Tipperary SICAP Lots. On KPI 1, North Tipperary has achieved 658 out of 778 to date and South Tipperary has achieved 552 out of 742 and both companies will be asked to formally identify the actions they intend to take to address the shortfall in targets. Margo Hayes has copies of expenditure (end of Q3) for current programme available upon request.

LEADER

5.1 Matters Arising

Attracta Lyons indicated as follows:

- Margo Hayes liaised with LCDC Social Inclusion Sub-Group to obtain clarity on Social Inclusion criteria and Social Inclusion questions to consider have been forwarded to the IPs.
- The LEO/LAG Sectoral Agreement has been amended, signed and circulated to all Members.
- Reporting of ineligible RC EOIs not due at today's meeting.
- Working group met regarding application process and Chair to raise items as relevant at next meeting of Chairs of LCDC. A standardised application form has recently been circulated by the Department.

- Query re. Animation had received response from Department under FAQ's – this was disseminated by A Lyons at the meeting. In summary, development of community action plans for geographic or communities of interest, and development of plans by community groups to identify ways to utilise and develop local facilities/community halls to address community needs may all be eligible under Analysis and Development. Governance training for the community and voluntary sectors is eligible under Training. Group development, formation and capacity building would be eligible out of the 25% Administration & Animation funding.
- The LDS Review was finalised and submitted to the Department. This would be discussed further later in the meeting under agenda item 5.6.
- Environmental criterion in project evaluation scoring sheet as agreed at the last meeting to take effect from next RC IEC meetings and 2018 Targeted Calls.
- At a recent meeting of the Sustainable Communities Sub-Group there was discussion and agreement to proceed with scheduling of meetings for 2018 to ensure synchronisation between IEC, IP Board, SCSG, and LCDC/LAG meetings thereby ensuring A48 checks completed for decision at relevant LCDC/LAG meetings.

5.2 Update on LEADER Forum Action Points

Attracta Lyons indicated that significant progress had been made on the 31 Action Points with more than 75% of same being introduced. It was noted that a Circular had been received regarding revisions to Procurement and another is awaited re. Planning. A single A48 Check pre-project application decision by LAG is being introduced. The Department will also be issuing revised Operating Rules in line with Circulars on implementation of Action Points. The new standardised application form has also been received. There is now a requirement for one Targeted Call per annum from 2018 – 2020. Non-compliance with same in any one year will result in 5% reduction in LDS funding allocation.

5.3 To Update on Rolling Call & Targeted Call Commitments

Attracta Lyons referred to a document entitled "*Update on 2017 LEADER Project Commitments – Actual & Projected*" and highlighted some key elements based on information received from IPs:-

- It is anticipated that there will be a total of 32 applications under Rolling Calls by year-end and applications under Targeted Calls is projected at 52 applications.
- Total amount of grant aid sought from both STDC & NTLP amounted to more than €2 million.
- Overall summary of projected Rolling and Targeted calls 2017 indicate possible requests for grant-aid amounting to 64% of budget for Rolling Calls and c. 71% of budget for Targeted Calls – it is anticipated not all will materialise into approved decisions.
- It is anticipated that some applications will not proceed/materialise into approved decisions owing to groups accessing other funding sources. In addition IPs have also indicated that some groups have experienced delays with aspects of project application requirements which may require them to submit their application in 2018 as opposed to 2017.

- There has been a significant uptake in the programme nationally since July 2017 which is attributed to early stages of the year taken up with development and roll-out of the new delivery mechanism and approach for LEADER e.g. establishment of IECs, introduction of annual budgets and Targeted Calls, operation as county programme etc.

5.4 Rolling Call Applications

5.4.1 To Decide on STDC RC Applications

Documents circulated for consideration by the Members were the Project Evaluation Assessment Report and completed IEC Scoring Sheet for each application together with IEC meeting minutes. In addition, an Implementing Partner CEO Report to LCDC Chief Officer with details of each project including deadweight, displacement, rationale for grant aid, consistency with the Local Development Strategy and Operating Rules, IEC score and recommendation, and A48 Checking process undertaken was circulated for the consideration of Members.

Rationale for projects, deadweight and displacement were discussed individually in respect of each application, however, there were no issues raised or arising.

Isabel Cambie outlined the STDC RC Applications. Rita Guinan (public sector member) absented from decision so as to ensure public/private balance. The projects were approved by the Members as follows:

- Ballymorris Milling [STP101386] – grant of €21,098 (50% grant rate on total expenditure of €42,196). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Councillor John Carroll, seconded by Councillor Mary Hanna Hourigan, this project was approved, as recommended.
- Well of Ara/Tipperary Chamber of Commerce [STP105828] – grant of €7,892.91 (90% grant aid on total expenditure of €8,769.90). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Councillor Mary Hanna Hourigan, seconded by Councillor Joe Hannigan, this project was approved, as recommended.

5.4.2 To Decide on NTLP Rolling Call Applications

Documents circulated for consideration by the Members were the Project Evaluation Assessment Report and completed IEC Scoring Sheet for each application together with IEC meeting minutes. In addition, an Implementing Partner CEO Report to LCDC Chief Officer with details of each project including deadweight, displacement, rationale for grant aid, consistency with the Local Development Strategy and Operating Rules, IEC score and recommendation, and A48 Checking process undertaken was circulated for the consideration of Members.

In relation to the NTLP RC Projects, the Members were taken through these by Michael Murray. Rationale for projects, deadweight and displacement were discussed individually in respect of each application. Any issues raised or arising are outlined below. Approval (where granted) of each project was as follows:

- Holycross District Heating Study [NTP103179] – grant of €5,479.65 (90% grant rate on total expenditure of €6,088.50). Rita Guinan (public sector member) absented from decision so as to ensure public/private balance). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Councillor John Carroll, seconded by Catherine Guest, this project was approved, as recommended.
- Taste of Roscrea Festival [NTP105497] - €27,610.50 grant aid sought amounting to 75% on total expenditure of €36,814. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. A detailed discussion took place on the rationale for the project. Considerable unease and disquiet was expressed by Members in relation to the external event management cost in the project (€19,335.60). It was outlined that this cost included the cost of hiring a snow machine. Michael Murray outlined that funds raised during the festival are re-distributed back to the local community, including charities and schools. This is the 4th year of the Festival and the 2nd year to use the snow machine. It was considered that the Festival should be run on a commercial basis and needs to be self-sustaining. Members were cognisant of the tight timeframe as the Festival is due to start in several weeks time. Rita Guinan (public sector member) absented from decision so as to ensure public/private balance. On the proposal of Councillor Joe Hannigan, seconded by Sara Bourke, it was approved that a grant of €22,610.50 be awarded to the project, subject to the Festival committee working with NTLP to prepare a sustainability plan for the Festival. The reduction in the grant amount by €5,000 related specifically to the snow machine/external event management element of the project. All other elements of the project were approved for grant as recommended. It was agreed that the IP is to advise the promoters of the LCDC/LAG decision and to also ensure that the group addresses any shortfall arising as a result of the decision prior to issuing of Letter of Offer.
- North Tipperary Traveller Men Needs Analysis [NTP103016] – A&D report. Grant of €11,214 (90% grant rate on total expenditure of €12,460). Michael Murray left the room due to Conflict of Interest after presenting the project. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. It was requested by Members that any findings be used for future initiatives conducted by other agencies, such as the HSE. Rita Guinan and Maria Bridgeman (public sector Members) absented from decision so as to ensure public/private balance. On the proposal of Sean O'Farrell, and seconded by Isabel Cambie, this project was approved, as recommended.
- Biomass Training [NTP105295] – funding programme for 4-day course in Austria to support policies on renewable energy. Grant of €19,824 (100% grant rate on total expenditure of €19,824). Isabel Cambie left the room due to Conflict of Interest. The

rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. Michael Murray stated that 100% of grant aid being sought because it is a training programme - €9,912 from both NTLP and STDC budgets as it was all-county programme. There were concerns expressed by some Members about the benefits of this trip and how the experience or learnings would be disseminated to others. It was agreed to defer the approval decision on this application to the December meeting in order to receive further information from the IPs about this project.

At this stage Rita Guinan (public sector member) had to leave the meeting fully and so was not present for the rest of the meeting. This changed the number of public Members in attendance to five (5).

- Blackcastle Farm [NTP102884] - development of food processing unit. As this is a project seeking greater than €70,000 grant, more detailed consideration was given. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. Grant of €147,905.05 (50% grant rate on total expenditure of €295,810.10). On the proposal of Cllr. John Carroll, seconded by Cllr. Mary Hanna Hourigan, this project was approved, as recommended.
- Loughmore Development Plan [NTP101820] – to explore integrated development potential of the village. Grant of €3,542.40 (90% grant rate on total expenditure of €3,936). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Sara Bourke, seconded by Cllr. Mary Hanna Hourigan, this project was approved, as recommended.
- Tipperary Tourism Company [STP102693] – funding required for web design, digital media development, capacity building, trade and consumer shows. As this is a project seeking greater than €70,000 grant, more detailed consideration was given. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. Grant of €82,005.64 - €41,002.82 from both NTLP and STDC budgets as it was all-county programme (50% of grant aid on total expenditure of €164,011.27). Isabel Cambie and Sinéad Carr (Chief Officer) left the room due to Conflict of Interest. Attracta Lyons stated this was an all-county project approved by both IEC's. However, an issue arose with the amount of grant aid sought – it had been approved at 75% rate but the Department had advised that the applicant was only eligible at the 50% rate. This change of aid rate was considered and approved by both IECs but had not been recorded in the minutes of the NTLP IEC. This was noted by the Members. An issue with classification of annual grants received by the Tourism Company from the County Council was been looked into as to whether these are considered state aid. Michael Moroney advised that if they are considered state aid then it would bring the total of such aid received above the de-minimis threshold, and any grant awarded by the LAG would not be effective. Adrian Cunneen (public sector member) absented from decision so as to ensure public/private balance. On the proposal of Sara Bourke, seconded by Cllr. Mary Hanna Hourigan, this project was approved, as recommended, and subject to clarification of the state aid query relating to the County Council grants.

5.5 Targeted Call Application

5.5.1 Rural Youth Targeted Call Applications

Documents circulated for consideration by the Members were the Project Evaluation Assessment Report and completed IEC Scoring Sheet for each application together with IEC meeting minutes. In addition, an Implementing Partner CEO Report to LCDC Chief Officer with details of each project including deadweight, displacement, rationale for grant aid, consistency with the Local Development Strategy and Operating Rules, IEC score and recommendation, and A48 Checking process undertaken was circulated for the consideration of Members.

It was noted that Cora Horgan had indicated a Conflict of Interest in relation to the Targeted Call. However, she was not present at the meeting.

Rationale for projects, deadweight and displacement were discussed individually in respect of each application. Any issues arising were dealt with as detailed below. The projects were approved by the Members as follows:

- **Activ8 (South Tipperary) [STP102838]** – developing wellbeing of rural youth in South Tipperary to positively engage with wider community. Grant of €4,950 (100% grant rate on total expenditure of €4,950). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr. John Carroll, seconded by Cllr. Mary Hanna Hourigan, this project was approved, as recommended.
- **Blackcastle Theatre [NTP102975]** – remedial improvement of premises. Grant of €39,384.75 (75% grant rate on total expenditure of €52,513). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. Issue of displacement was raised in the context of the Source Theatre but Isabel advised that this has been examined and there are no issues arising. The Members were assured that the group is sustainable on their own merits. On the proposal of Cllr. John Carroll, seconded by Sara Bourke, this project was approved, as recommended.
- **Activ8 (North Tipperary) [NTP102979]** – aims to develop wellbeing of rural youth in North Tipperary to positively engage with wider community. Grant of €4,950 (100% grant rate on total expenditure of €4,950). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr. John Carroll, seconded by Cllr. Mary Hanna Hourigan, this project was approved, as recommended.
- **Music is Key [STP102841]** – music training programme. Grant of €9,707 (100% grant rate on total expenditure of €9,707). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr. Mary Hanna Hourigan, seconded by Sean O'Farrell, this project was approved, as recommended.

- CRE8 (South Tipperary) – training programme to develop artistic talents of rural youth in various locations in South Tipperary. Grant of €9,120 (100% grant rate on total expenditure of €9,120). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr. Mary Hanna Hourigan, seconded by Sara Bourke, this project was approved, as recommended.
- CRE8 (North Tipperary) [NTP102981] – training programme to develop artistic talents of rural youth in various locations in North Tipperary. Grant of €8,400 (100% grant rate on total expenditure of €8,400). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr. Joe Hannigan, seconded by Maria Bridgeman, this project was approved, as recommended.
- Equine Therapy Littleton [NTP102978] - Grant of €3,300 (100% grant rate on total expenditure of €3,300). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr. John Carroll, seconded by Maria Bridgeman, this project was approved.

5.5.2 Biodiversity Targeted Call Applications

Documents circulated for consideration by the Members were the Project Evaluation Assessment Report and completed IEC Scoring Sheet for each application together with IEC meeting minutes. In addition, an Implementing Partner CEO Report to LCDC Chief Officer with details of each project including deadweight, displacement, rationale for grant aid, consistency with the Local Development Strategy and Operating Rules, IEC score and recommendation, and A48 Checking process undertaken was circulated for the consideration of Members.

Rationale for projects, deadweight and displacement were discussed individually in respect of each application. Any issues arising were dealt with as detailed below. The projects were approved by the Members as follows:

- Two-Mile-Borris Biodiversity Garden [NTP102907] – garden designed to share and promote biodiversity. Grant of €49,998.77 (43.85% grant rate on total expenditure of €114,022.29). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. Resulting from Art. 48 check, changes had been made to the financials for this project. Michael Murray advised of these changes and updated documentation was circulated to the Members. On the proposal of Cllr. John Carroll, seconded by Sean O'Farrell, this project was approved, as recommended.
- Newcastle Community Composting & Organic Foods [STP102851] – community led initiative to increase knowledge and provide training. Grant of €8,815.50 (75% grant rate on total expenditure of €11,754). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. Charles Stanley-Smith requested that details of the findings from this project be disseminated to other

communities. On the proposal of Sean O'Farrell, seconded by Cllr. Joe Hannigan, this project was approved, as recommended.

- Ballyartella Weir [NTP102972] – project to re-locate computer and control equipment for fish counter. Grant of €8,195.89 (75% grant rate on total expenditure of €10,927.85). The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr. John Carroll, seconded by Cllr. Joe Hannigan, this project was approved, as recommended.

5.5.3 Water Resources Targeted Call Applications

Documents circulated for consideration by the Members were the Project Evaluation Assessment Report and completed IEC Scoring Sheet for each application together with IEC meeting minutes. In addition, an Implementing Partner CEO Report to LCDC Chief Officer with details of each project including deadweight, displacement, rationale for grant aid, consistency with the Local Development Strategy and Operating Rules, IEC score and recommendation, and A48 Checking process undertaken was circulated for the consideration of Members.

Rationale for projects, deadweight and displacement were discussed individually in respect of each application. Any issues arising were dealt with as detailed below. The projects were approved by the Members as follows:

- River Suir Pathway Thurles [NTP102967] – analysis and development study to determine sustainable proposals for future development and conservation. The total cost of study is €9,835.70 with 90% grant aid sought of €8,852.13. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. Sean O'Farrell queried whether an EIS was required but Michael Murray stated not necessary as this is analysis study only. On the proposal of Cllr. Mary Hanna Hourigan, seconded by Cllr. Joe Hannigan, this project was approved, as recommended.
- Surveillance of blue green algae on Lough Derg [NTP102971] – purchase specialised equipment for data collection purposes. €6,405.35 grant sought which is 75% of the total cost of €8,540.43. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr. John Carroll, seconded by Cllr. Joe Hannigan, this project was approved, as recommended.

5.5.4 Rural Towns Targeted Call Applications

Documents circulated for consideration by the Members were the Project Evaluation Assessment Report and completed IEC Scoring Sheet for each application together with IEC meeting minutes. In addition, an Implementing Partner CEO Report to LCDC Chief Officer with details of each project including deadweight, displacement, rationale for grant aid, consistency with the Local Development Strategy and Operating Rules, IEC score and recommendation, and A48 Checking process undertaken was circulated for the consideration of Members.

Rationale for projects, deadweight and displacement were discussed individually in respect of each application. Any issues arising were dealt with as detailed below.

Cllr. Mary Hanna Hourigan left the meeting due to Conflict of Interest (Cappawhite Playground project). Also, after presenting the South Tipperary projects at the outset, Isabel Cambie left the meeting due to Conflict of Interest (Tidy Towns project).

The projects were approved by the Members as follows:

- Sensory Playground & Garden Clonmel [STP103552] – to provide safe and secure space for children with autism. Total cost of project is €94,005 and €70,503.75 grant being sought (at 75% grant rate). As this is a project seeking greater than €70,000 grant more detailed consideration was given. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. Charles Stanley-Smith asked how this will fit in with the Council's playground strategy and Isabel Cambie and Sinéad Carr provided clarity, including that the maintenance of same will be as per the procedure laid down in the playground policy. On the proposal of Sean O'Farrell, seconded by Cllr. Joe Hannigan, this project was approved, as recommended.
- Cappawhite Community Playground [STP103558] – playground accessible to all abilities and cohorts. Recommended for grant aid of €80,000 (maximum allowed under the call), based on eligible costs of up to €144,717. As this is a project seeking greater than €70,000 grant, more detailed consideration was given. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr. Joe Hannigan, seconded by Cllr. John Carroll, this project was approved, as recommended.
- Ballynonty Memorial Garden Car Park [STP103423] – develop land to accommodate parking, picnic area and footbridge over the river. Total cost of the project is €43,375 and 75% grant being sought €32,531.25. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr. John Carroll, seconded by Sara Bourke, this project was approved, as recommended.
- Tidy Towns Training Programme 2017 [STP102696] – deliver training programme to six local Tidy Towns groups to identify potential improvements. Project cost €5,012 and since this is a training programme, 100% grant rate applicable. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr Joe Hannigan, seconded by Sean O'Farrell, this project was approved, as recommended.
- Gortnahoe Recreation Space [NTP104457] – construction of recreation garden and car parking spaces for mobility impaired individuals in the community. Total project cost €45,889.92 and €34,417.44 grant, equivalent to 75% grant rate. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr John Carroll, seconded by Sara Bourke, this project

was approved, as recommended.

- Borrisoleigh Playground Renovation [NTP103039] – repair existing equipment and provide entirely new surface, fence and gate. Project cost €39,981 and 75% grant aid sought of €29,985.75. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr John Carroll, seconded by Cllr Joe Hannigan, this project was approved, as recommended.
- Borrisoleigh Walking Track [NTP102878] – project to improve existing community walking/running track including energy efficient lighting. Total costs €55,034.73 and 75% grant sought, €41,276.05. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr John Carroll, seconded by Cllr Joe Hannigan, this project was approved, as recommended
- Borrisoleigh River Walk Trailhead [NTP103019] – enhancement of shared green space. Total cost of project is €18,000 and 75% grant sought, €13,500. The rationale for the project, deadweight, displacement and innovation were discussed in respect of the application. On the proposal of Cllr Joe Hannigan, seconded by Cllr John Carroll, this project was approved, as recommended.
- Templemore Approach Roads [103006] – to renovate and repair existing limestone boundary wall. Attracta Lyons advised this project is considered ineligible further to IEC recommendation and advice from the Department. Michael Murray informed the Members that the IEC had not recommended this project as they had deemed the wall to be the responsibility of the County Council or OPW. This had been re-iterated by the Department, following a query to them. There was also a secondary issue with the lease agreement where five year lease requirement was not included, therefore a local element had also to be addressed.

Following discussion, and in noting the recommendation of the IEC, the Members requested that the Department be contacted again to look a second time at the circumstances of this case and to get clarity on the issues arising, as Members felt a similar situation could arise elsewhere where community groups do good work in conjunction with public authorities on property the responsibility of those public bodies. A. Lyons advised that as this was a Targeted Call the LCDC/LAG needs to be mindful of possible need to ring-fence the grant request pending resolution of the matter. This was agreed.

Sinéad Carr stated the importance of the IPs in relaying feedback to the IEC's to scrutinise more closely when considering projects. Also, issue of training for existing Members to be investigated as this was a concern raised by Cllr. Joe Hannigan.

5.6 To Decide on Targeted Call 2018 Proposal

Attracta Lyons informed the Members of a recently received e-mail from the Department regarding a draft proposal on LDS 'amendments' and 'deviations' for consultation. If agreed as proposed, any 'deviations' to LDS will need to be approved by Department at annual report stage

with the next annual report due in February 2018.' Amendments' will be permitted at mid-term of the programme/at least 50% of strategy delivered and must be substantiated by mid-term evaluation. Therefore no changes to LDS can take effect until:

- feedback is received from LAGs on proposal as per below by deadline of 1st December
- Department reviews this feedback and issues Circular as a result of same.

A. Lyons advised Department of issues from Tipperary LCDC/LAG perspective if current proposal were to proceed e.g. delays with Rolling Calls and Targeted Calls etc. These issues will need to be highlighted as part of feedback from LAG to Department by deadline of 1st December. It was agreed IPs and A. Lyons will meet to agree feedback for submission by deadline.

Michael Murray referred the Members to a discussion document on 'Proposal for Rolling and Targeted Calls 2018' that had been circulated and made specific reference to Item 2.1.

Some excerpts included: -

- *LCDC should consider awarding 90% aid to projects in very disadvantaged areas(index - 20).*
- *Festivals to be funded through a Targeted Call process. Minimum grant funding threshold of €5,000 for promoter projects.*
- *Targeted Calls to be advertised in January 2018 with cut-off on 16/2/18.*
- *Basic Services applications cut-off end of April for evaluation at June IEC meeting.*
- *All Sub-Themes and Objectives will be assessed under the Rolling Calls except for projects under €10,000.*
- *IP's to move to scheduled bi-monthly Rolling IEC meetings.*
- *IP's will host information nights to promote Targeted Calls etc.*

Michael Murray also stated that both TC's & RC's should target Hard to Reach Groups and there is a need to work more effectively with LAWCO and other bodies.

Sinéad Carr questioned whether level of applications would achieve 2017 levels considering reduced number of Targeted Calls. Isabel Cambie advised that RC system would allow groups greater opportunity to submit applications owing to open timeline.

Public information meetings will be held once LDS Review finalised. Development Officers will engage with communities and help with application forms. Michael Murray also stated that supports will be in place to assist in accessing process.

Sara Bourke had some concerns including timeframe for TCs and stated that PPN would be very happy to disseminate information to groups etc. given the limited timelines.

It was noted that the recent development already mentioned re. the LDS review process may result in delays in implementing proposal for Rolling and Targeted Calls 2018 if Department's proposal as presented on LDS Amendments and Deviations is agreed.

5.7 To Update on Co-operation Projects

- Lough Derg– Michael Murray advised Trisha Purcell is working on progressing potential project idea with the IPs in Galway and Clare.

- Lingaun Valley – Isabel Cambie advised work ongoing on pre-development project and she will liaise with the Kilkenny Leadership Partnership in the New Year concerning potential co-operation project which could emanate from same.
- Munster Vales – Further information required to ascertain potential for same.

5.8 To Approve Administration and Animation Income & Expenditure

Michael Moroney outlined the LDS Administration & Animation financial expenditure and income report to October 2017 inclusive which was circulated at the meeting. The report set out the monthly IP Administration & Animation expenditure claims and details of income received from the Department.

Michael Murray, NTLP, asked for LCDC to approve budget to allow Project Officer to increase work from 3.5 days per week to 5 days per week from 4th November to 31st December 2017 owing to member of staff being on sick leave. He confirmed that costs would be met through underspend of Administration & Animation budget.

On the proposal of Cllr John Carroll, seconded by Sean O'Farrell, the I&E report and request from NTLP was approved.

5.9 Other

Attracta Lyons advised that the Department will hold a seminar shortly entitled "LDS Monitoring & Evaluation Meeting" to be attended by Michael Murray, Michael Begley and Attracta Lyons.

Notice was also given of a LIFE Programme Seminar scheduled for 8th December in Athlone and organised by the National Rural Network. E-mail to issue to Members regarding same.

Sinéad Carr indicated the following:

1. Map of spatial distribution to illustrate spending, by category, to be ready in January.
2. More robust interrogation required by the IEC and consistency with marking deadweight to be raised by the CEO's of the LDC with their respective IEC Boards.
3. Youth spend – S Carr expressed her concern at the low level of take-up of the youth call stream given that it has been consistently raised at various consultation meetings involving LCDC strategies (LECP, LDS, CYPSC Plan etc.). She requested that both IP's would work together in January to arrange meetings with relevant groups which should include LA Community Houses committees, Community Council committees, Youth Services and youth providers, Art Venues, FRC's, GDP's, etc. in order to activate RIA's and take-up. The Arts, Sports, Heritage, Museum and TLO staff could also be invited to attend so that they can also provide ideas and feedback on what could be progressed and how they may be able to provide support.
4. S Carr to discuss presentation of paperwork with the Chair in order to make it easier to follow for Members.

6. **Update on Funding Grant Schemes**

Michael Moroney outlined details of the following Grant Funding Schemes:

- CLÁR Scheme;
- Communities Facilities Scheme 2017;
- Outdoor Recreation Infrastructure Scheme;
- Town & Village Renewal Scheme

It was noted that a document relating to the Town & Village Renewal Scheme 2017 had been circulated. 15 applications were submitted and 13 were approved for funding. Michael had met all the groups on the 31st October at the Cabragh Wetlands and some projects are already in the Implementation Phase.

TCC Scheme of Capital Grants for Community Facilities & Amenities with a funding call of €2 million has a closing date of 30th November. Information sessions have been held at all the municipal-districts.

Healthy Ireland – funding for projects applied for is expected to be received soon.

Tidy Towns – press release had just issued by Department awarding €101,000 to over 81 groups in Tipperary to mark its 60th anniversary. Funding is dependent on category of town.

7. **New Schemes/Programmes Involving LCDC**

RAPID/National Programme 2017

Margo Hayes referred to an announcement on the 2nd November regarding a €2 million fund to be made available nationally, of which €64,500 was announced under the Tipperary Capital Scheme. This will be informed by the LECP Plan and has been communicated to the CAP areas in Littleton and Roscrea as they have suitable structures to utilise the funds as well as the three RAPID areas. Application forms were sent on the 10th November and the closing date is the 24th November. It will result in almost €13,000 being available per CAP/RAPID area.

“Work It Out” – Pilot Initiative for Carrick-On-Suir

Funding of €64,000 out of €2 million nationally. This programme had previously been delivered in Clonmel and supported by REDZ. The model is based on the premise of supporting individuals to maximise their economic capacity rather than the traditional model of making them job ready. New RAPID plans are currently being created and will be rolled out via RAPID structure.

8. **Correspondence, Submissions & Consultations**

Correspondence – Margo Hayes referred to communication she had received organising induction training for new LCDC Members, namely Sean O’Farrell and Maria Bridgeman.

- Draft Terms of Reference – M Hayes advised these had recently been received. The purpose of the review is three-fold, to establish an understanding of the LCDC landscape, to identify opportunities for strengthening and enhancing LCDCs and to make recommendations to build on existing strengths and to support the future development of LCDCs.
- LCDC Annual Networking & Planning Session – this will be held on the 24th November in Tullamore and both Charles Stanley-Smith and Margo Hayes will attend. The focus of this session is how to get the best out of communities.

Submissions – an e-mail had been sent by Margo Hayes seeking comments and submissions regarding the National Planning Framework. The submission was developed and was submitted by the closing date. M. Hayes thanked the LCDC Members that contributed to the development of this submission.

Consultations – Margo Hayes advised the Members of the following:-

- Blue & Green Futures – closing date 10th November and was linked to EU SWARE project.
- RAPID – three new RAPID plans. Consultation to commence on 22nd November with a meeting with the three AIT teams.
- Craft Strategy – A public forum took place in Cashel on September 14th. The consultation period ran for 4 weeks up to October 19th 2017
- Digital Strategy – ongoing. Two consultations will be held on 7th and 11th December, with an e-mail containing further information and details to be sent to the LCDC.

9. **Any Other Business**

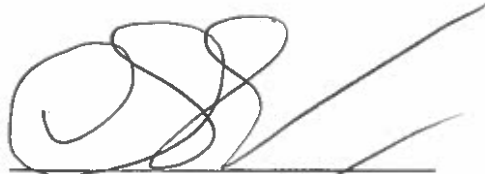
The Chair asked Members to avail of linking in with IP's and to discuss projects or issues before LCDC meetings. Isabel stated that IEC's do review projects very thoroughly.

Sinéad Carr will circulate names of IEC panel to Board Members including their backgrounds. Feedback should be given to them about the need for more robust scrutiny.

Margo Hayes asked the Members to sign all three documents which were circulated at the meeting:- Annual Declaration, Non-Disclosure Agreement and Conflict of Interest.

10. Next meeting to be held at 10.00 a.m. on Monday, 18th December, 2017 in the Littleton and Moycarkey Community and Sports Centre

Signed/



**Charles Stanley Smith,
Chair,
Tipperary Local Community Development Committee**

Date/

18th December 2017