



# Tipperary County Council

Temporary Road Closures

(Pursuant to Section 75 of Roads Act, 1993 - 2015 and Roads Regulations , 1994)

## EXPLANATORY NOTES

- Tipperary County Council, as a Roads Authority, will consider applications from organisations and persons for the temporary closure of public roads (Section 75 of the Roads Act, 1993).
- Application Forms are available from:

Dept.	Address	Tel. No.	Fax. No.	Email
Roads Department	Tipperary County Council, Limerick Road, Nenagh, Co. Tipperary.	0761 06 5000	067 - 33134	<a href="mailto:roadclosures@Tipperarycoco.ie">roadclosures@Tipperarycoco.ie</a>

- The Council's website [www.tipperarycoco.ie](http://www.tipperarycoco.ie)

### **In advance of submitting a completed application form and supporting documentation:**

1. Your organisation must engage with the Emergency Services (e.g. ambulance, fire services) and agree in advance procedures for dealing with 999/112 calls within enclosed area and the general area of closure.
2. For **planned Events** (non Construction related), a site specific Traffic Management Plan (which must also include a Risk Assessment of diversion route(s)) must be prepared by a competent designer.
3. For **construction related projects**, a site specific Traffic Management Plan (which must also include a Risk Assessment of diversion route(s)) must be prepared by a competent designer. The following are the requirements for a Traffic Management Plan for construction related projects:

#### (a) Planned Works

- (i) The Traffic Management Plan must be prepared by a competent designer, who has a current traffic management design qualification.

(ii) The holder of a current 3 day (SLG) Signing, Lighting & Guarding CSCS card must be on site for installation / modification / removal of the Traffic Management Plan.

(iii) The holder of a current 1 day Health & Safety at Roadworks CSCS card must be on-site where works are on-going to maintain the Traffic Management system, as set out by the 3 day cardholder.

(b) Routine Works

(i) The holder of a current 3 day (SLG) Signing, Lighting & Guarding CSCS card must be on site for installation /modification/removal of the Traffic Management Plan

(ii) The holder of a current 1 day Health and safety at Roadworks CSCS card must be on site where works are ongoing, to maintain the Traffic Management system as set out by the 3 day cardholder:-

4. The Traffic Management Plan must be discussed and agreed in advance with the local Gardai, the local Tipperary County Council Municipal District Engineer and relevant stakeholders (e.g. emergency services, ambulance services, fire service, scheduled private and public transport services, schools) etc.
5. The applicant is advised to notify all residences, businesses, local clergy etc located in the affected areas. This notice should include the purpose of the Temporary Road Closure, dates of the closure, contact details of the applicant's liaison person, the procedure to be followed by householders in the event of an emergency and a map detailing the section of road to be closed along with the diversion route.
6. If the road closure is for the purpose of opening / excavating the public road/footpath/grass margin, a Road Opening Licence must be obtained from Tipperary County Council to coincide with the dates of the road closure. Further details are available at [www.tipperarycoco.ie](http://www.tipperarycoco.ie)
7. A Road Opening Licence is required for all cattle underpasses. In this regard the associated Planning Permission authorising this work and any conditions attached to the planning should be submitted.
8. If the space available on Application Form is insufficient for road description details (e.g. for car rallies) further information can be submitted on additional sheet.
9. Upon receipt of a valid Application, the Roads Authority proceeds to publish First Public Notice, which advises the public of the intent to close a road(s) for a

- specified period and purpose. At least 3 days are allowed for written objections / observations (to the proposed closure) to be submitted to this office.
10. If any objections / observations are received, the applicant will be notified and may be required to engage directly with the Third Party. It may also be necessary to make Applicant's contact details available to Objectors. Personal data provided to Tipperary County Council is processed in accordance with our Privacy Policy.
  11. Before deciding to close the public road(s), the Roads Authority may require written confirmation from the Applicant as to how objections/observations were addressed. The Roads Authority may also seek confirmation from the Objector/s regarding the outcome of same. If at this stage, the Roads Authority considers it appropriate to close the road(s), a second public notice to this effect is published. This must be published at least 7 days before the commencement date of the closure.
  12. Estimated advertising costs and administrative fees must be paid by the Applicant in advance of placing second advertisement and any additional costs incurred by the Roads Authority will be recovered following the event. Any overpayment made will be refunded to applicant.
  13. Fully completed Application Form, together with all relevant supporting documentation must be received in this office **at least 6 weeks** in advance of proposed closure.
  14. **Confirmation of Insurance Details Form** must be completed and submitted with the application form. The policy must contain specific indemnity to Tipperary County Council, as a Roads Authority, and Public and Products Liability cover of €6.5 million together with Employer's Liability cover of €13 million.
  15. Any queries regarding this procedure may be directed to Roads Department, Tipperary County Council, Civic Office, Limerick Road, Nenagh, Co. Tipperary, or email [roadclosures@tipperarycoco.ie](mailto:roadclosures@tipperarycoco.ie)